AGENDA

ORDINARY COUNCIL MEETING

WEDNESDAY, 8 AUGUST 2012
WEST ARNHEM SHIRE COUNCIL

Notice is hereby given that an Ordinary Meeting of the West Arnhem Shire Council will be held in Council Chambers, West Arnhem Shire Council, Jabiru on Wednesday, 8 August 2012 at 8.30am.

Brian Hylands

Chief Executive Officer
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CONFIDENTIAL ITEMS

The information is classed as confidential under the Clause 9(c) of the Local Government (Administration) Regulations 2008.

NEXT MEETING
The West Arnhem Shire Council acknowledges and respects the Traditional Owners past and present of the West Arnhem Shire.

We also acknowledge the attachment and relationship of Aboriginal people to country.
SUMMARY
This report is to table, for Council’s record, any Apologies and requests for Leave of Absence received from Elected Members for the Ordinary Council Meeting held 8 August 2012.

BACKGROUND
Not applicable.

COMMENT
Council can choose to accept the Apologies or requests for Leave of Absence as presented, or not accept them. Apologies or requests for Leave of Absence that are not accepted by Council will be recorded as Absent Without Notice.

STATUTORY ENVIRONMENT
Not applicable.

POLICY IMPLICATIONS
Not applicable.

FINANCIAL IMPLICATIONS
Not applicable.

STRATEGIC IMPLICATIONS
Not applicable.

VOTING REQUIREMENTS
Simple majority.

RECOMMENDATION:
That Council receives and notes Elected Member Apologies and/or requests for Leave of Absence received for the Ordinary Council Meeting held 8 August 2012.

ATTACHMENTS
There are no attachments for this report.
SUMMARY
This report is to table, for Council’s record, any Elected Members that are Absent Without Notice from the Ordinary Council Meeting held 8 August 2012.

BACKGROUND
Not applicable.

COMMENT
Not applicable.

STATUTORY ENVIRONMENT
Not applicable.

POLICY IMPLICATIONS
Not applicable.

FINANCIAL IMPLICATIONS
Not applicable.

STRATEGIC IMPLICATIONS
Not applicable.

VOTING REQUIREMENTS
Simple majority.

RECOMMENDATION:
That Council notes Elected Member absences without notice for the Ordinary Council Meeting held on 8 August 2012.

ATTACHMENTS
There are no attachments for this report.
WEST ARNHEM SHIRE COUNCIL
FOR THE MEETING 8 AUGUST 2012

Agenda Reference: 5.1
Title: Acceptance of Agenda
File Reference: 295940
Author: Rebekka Atz, Executive Assistant CEO and Mayor

SUMMARY
Agenda papers are submitted for acceptance by Council for the Ordinary Council Meeting of 8 August 2012.

BACKGROUND
Not applicable.

COMMENT
Not applicable.

STATUTORY ENVIRONMENT
Not applicable.

POLICY IMPLICATIONS
Not applicable.

FINANCIAL IMPLICATIONS
Not applicable.

STRATEGIC IMPLICATIONS
Not applicable.

VOTING REQUIREMENTS
Simple majority.

RECOMMENDATION:
That the agenda papers for the Ordinary Council Meeting of 8 August 2012 as circulated be received for consideration at the meeting.

ATTACHMENTS
There are no attachments for this report.
SUMMARY

Elected Members are required to disclose an interest in a matter under consideration by Council at a meeting of the Council or a meeting of a Council committee by:

1) In the case of a matter featured in an officer’s report or written agenda item by disclosing the interest to the Council by disclosure as soon as possible after the matter is raised

2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Council by disclosure as soon as possible after the matter is raised.

Under disclosure, the Member must abide by the decision of Council on whether he/she shall remain in the Chambers and/or take part in the vote on the issue. The council may elect to allow the Member to provide further and better particulars of the interest prior to requesting him/her to leave the Chambers.

Staff Members of the Council are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegated authority in relation to the matter. Upon disclosure the Staff Member is not to act or exercise his or her delegated authority unless the Council expressly directs him or her to do so.

BACKGROUND

Not applicable.

COMMENT

Not applicable.

STATUTORY ENVIRONMENT

Local Government Act s73 & s74 (Elected Members).
Local Government Act (2008) s107 Conflict of interest (Staff Members).

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

STRATEGIC IMPLICATIONS

Not applicable.
VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION:
That Council receives the declarations of interest as listed for the Ordinary Meeting of Council held on 8 August 2012.

ATTACHMENTS

There are no attachments for this report.
WEST ARNHEM SHIRE COUNCIL

FOR THE MEETING 8 AUGUST 2012

Agenda Reference: 8.1
Title: Confirmation of Previous Minutes - Ordinary Council Meeting 11 July 2012
File Reference: 295945
Author: Rebekka Atz, Executive Assistant CEO and Mayor

SUMMARY
Minutes of the 1311 July 2012 Ordinary Council Meeting are submitted to Council for confirmation that those minutes are a true and correct record of the meeting.

BACKGROUND
Not applicable.

COMMENT
Not applicable.

STATUTORY ENVIRONMENT
The minutes as submitted must comply with part section 67(2) Local Government Act 2011, and that confirmation of minutes is compliant with section 67(3) of the Local Government Act 2011.

POLICY IMPLICATIONS
Not applicable.

FINANCIAL IMPLICATIONS
Not applicable.

STRATEGIC IMPLICATIONS
Not applicable.

VOTING REQUIREMENTS
Simple majority.

RECOMMENDATION:
That the Minutes of the 11 July 2012 Ordinary Council Meeting are confirmed by Council as a true and correct record of the meeting.

ATTACHMENTS
1 OC_11072012_MIN_PF.pdf
Minutes of the West Arnhem Shire Council an Ordinary Meeting  
Wednesday, 11 July 2012 at 9am  
Council Chambers, West Arnhem Shire Council, Jabiru

Mayor Lothar Siebert declared the meeting open at 9:03am, welcomed all in attendance and acknowledged the Traditional Owners.

ELECTED MEMBERS PRESENT
Mayor Lothar Siebert
Deputy Mayor Mary Yarmirr (via teleconference)
Councillor Ralph Blyth
Councillor James Marrawal
Councillor Johnny Namayiwa
Councillor Davison Nawirridj
Councillor Matthew Ryan
Councillor Alex Siebert
Councillor Michelle Siebert
Councillor Peter Wilson

STAFF PRESENT
Acting Chief Executive Officer Alex Douglas
Executive Manager Corporate Services Valentin Markez
Acting Executive Manager Infrastructure Gordon Smith
Executive Assistant to Chief Executive Officer Rebekka Atz (Minute Secretary)

SECRET BALLOTS IF REQUIRED
Nil

West Arnhem Shire Council

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Ordinary Council Meeting
Wednesday, 11 July 2012
APOLOGIES AND LEAVE OF ABSENCE

3.1 APOLOGIES AND LEAVE OF ABSENCE
The Council considered a report on Apologies and Leave of Absence.
There were no Apologies and Leave of Absence from Councillors.

ABSENT WITHOUT NOTICE

4.1 ABSENT WITHOUT NOTICE
The Council considered a report on Absent Without Notice.

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<td>On the motion of Councillor Lothar Siebert</td>
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<td>Seconded Councillor Michelle Siebert</td>
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That Council notes Elected Member absences without notice of Councillor Dene Herreen and Councillor Helen Williams for the Ordinary Council Meeting held on 11 July 2012.

CARRIED

ACCEPTANCE OF AGENDA

5.1 ACCEPTANCE OF AGENDA - 11 JULY 2012
The Council considered a report on Acceptance of Agenda - 11 July 2012.

<table>
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<td>On the motion of Councillor Alex Siebert</td>
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<td>Seconded Councillor Michelle Siebert</td>
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That the agenda papers for the Ordinary Council Meeting of 11 July 2012 as circulated be received for consideration at the meeting, with the addition of the late item “Nominations on Positions on LGANT Executive Board” and confidential late items “Sale of 4WD Coach – Summary of Tenders” and “Tender 12/28/MIN – Operator, Plant and Equipment Hire for Road Works – Croker Island.”

CARRIED

DECLARATION OF INTEREST OF MEMBERS OR STAFF

6.1 DISCLOSURE OF INTEREST OF MEMBERS OR STAFF
The Council considered a report on Disclosure of Interest of Members or Staff.
There were no declaration of interest.
CONFIRMATION OF PREVIOUS MINUTES

8.1 CONFIRMATION OF PREVIOUS MINUTES
ORDINARY COUNCIL MEETING 13 JUNE 2012

The Council considered a report on Confirmation of Previous Minutes
Ordinary Council Meeting 13 June 2012.

OCM268/2012 RESOLVED:
On the motion of Councillor Michelle Siebert
Seconded Councillor James Marrawal

That the Minutes of the 13 June 2012 Ordinary Council Meeting are confirmed by Council
as a true and correct record of the meeting.

CARRIED

8.2 CONFIRMATION OF PREVIOUS MINUTES
SPECIAL COUNCIL MEETING 27 JUNE 2012

The Council considered a report on Confirmation of Previous Minutes
Special Council Meeting 27 June 2012.

OCM269/2012 RESOLVED:
On the motion of Councillor Alex Siebert
Seconded Councillor Peter Wilson

That the Minutes of the 27 June 2012 Special Council Meeting are confirmed by Council
as a true and correct record of the meeting.

CARRIED

CHIEF EXECUTIVE OFFICER’S REPORTS

9.1 INCOMING AND OUTGOING CORRESPONDENCE

The Council considered a report on Incoming and Outgoing Correspondence.

OCM270/2012 RESOLVED:
On the motion of Councillor Ralph F Blyth
Seconded Councillor Michelle Siebert

That Council receives and notes the items of incoming and outgoing correspondence.

CARRIED
9.2 USE OF WEST ARNHEM SHIRE COUNCIL COMMON SEAL
The Council considered a report on Use of West Arnhem Shire Council Common Seal.

**OCM271/2012 RESOLVED:**
On the motion of Councillor Ralph F Blyth
Seconded Councillor Lothar Siebert

That Council receives the report.

CARRIED

9.3 THE TRANSITION OF CDEP AFTER JUNE 2013
The Council considered a report on The Transition of CDEP after June 2013.

**OCM272/2012 RESOLVED:**
On the motion of Councillor Peter Wilson
Seconded Councillor Alex Siebert

That Council participates in discussions with potential partners which include all current WASC CDEP sites as well as communities served by DEMED and WARNBI and then, in a partnership, develop a tender to manage the delivery of CDEP and Employment services for the Gunbalanya Zone which includes the communities of Jabiru, Gunbalanya, Minjilang and Warruwir.

CARRIED

Councillor Alex Siebert left the meeting at 9:33am.
Councillor Alex Siebert rejoined the meeting at 9:35am.

9.4 REVIEW OF HUMAN RESOURCES AND FINANCIAL DELEGATIONS MANUAL

**OCM273/2012 RESOLVED:**
On the motion of Councillor Matthew Ryan
Seconded Councillor Mary Yarmirr


CARRIED
9.5 REVIEW OF ACTION ITEMS LIST - JULY 2012

The Council considered a report on Review of Action Items list - July 2012.

**OCM274/2012 RESOLVED:**

On the motion of Councillor James Marraval
Seconded Councillor Alex Siebert

To be considered by Council.

**RECOMMENDATION:**

That Council reviews the outstanding resolutions as follows:

**OCM185/09 RESOLVED:**

Roads to Recovery - Maningrida

That the Council allocates the $500,000.00 from the 2009/13 grant to add to the existing $100,000.00 to deliver a high standard project along the Airport road Maningrida that will remain in place for years to come.

*Council comment/instruction:*

To remain as incomplete.

**OCM232/09 RESOLVED:**

Removal and Relocation on Demountables on Lot 948 Jabiru

That Council recommends the consideration of the relocation and refurbishment of demountable 1 to the 2010-2011 budget process and consult with Gundjeihmi Aboriginal Corporation on the use of lot 948.

Minute note 16 May 2012:

- Acting CEO to provide costing of refurbishment of building for habitation
- Acting CEO to arrange for the building to be secured to prevent squatting

*Council comment/instruction:*

To remain as incomplete.

**OCM15/10 RESOLVED:**

Animal Welfare and Control Framework

3. Request a draft animal management by-law be presented to the Council.

*Council comment/instruction:*

To remain as incomplete.

**OCM107/10 RESOLVED:**

Maningrida Peppercorn Leases

2. Upon successful negotiation of the lease, Council endorses the purchase of the playground equipment and associated materials in accordance with the funding agreement.

Minute Note 16 May 2012:

Acting CEO to provide background information to Maningrida Ward Councillors.

*Council comment/instruction:*

To remain as incomplete.
OCM155/10 RESOLVED:
Jabiru Swimming Pool Renaming
That the Jabiru Swimming Pool is renamed as the Alberto Luglietti Memorial Swimming Pool.
NOTE: Once new signage has been installed, Council requested that an official opening is organised.
Council comment/instruction:
To remain as incomplete.

OCM010/2011 RESOLVED:
Monthly Agency Services Report
2. That the Director Corporate and Community Services approaches the Department of Justice to discuss the implementation of Community Service for young people breaking the law.
Council comment/instruction:
To remain as incomplete.

OCM65/2011 RESOLVED:
Regional Development Australia Fund
2. That the Director Infrastructure prepares a list of projects for consideration of future applications under the Regional Development Australia fund and other relevant grant programs for consideration at the July 2011 Ordinary Council Meeting.
Council comment/instruction:
To remain as incomplete.

OCM71/2011 RESOLVED:
Notices of Motion submitted by Mayor Ralph F. Blyth
That the Council considers the Notices of Motion as submitted, and:
1. Councilors offices in communities to be set up immediately, and
Council comment/instruction:
Completed.

OCM083/2011 RESOLVED:
That Council meet with the existing groups in Gunbalanya to gain support to merge all local groups in the community into a Local Board for that community, similarly to what has been achieved in Maningrida.
Council comment/instruction:
To remain as incomplete.

OCM111/2011 RESOLVED:
Proposed Minjilang Community Transport Service - Minjilang GBM
That Council defer a decision on this matter pending Director Infrastructure discussion with ALPA and FaHCSIA with regards to alternate management arrangements.
Council comment/instruction:
To remain as incomplete.
OCM153/2011 RESOLVED:
Deed of Variation to the Property Management Service Agreement.
That the Chief Executive Officer correspond to the Minister of Housing, Local Government and Regional Services, relaying concern about the exclusivity of funding direction for housing repairs and maintenance to the growth town communities of Gunbalanya and Maningrida, disadvantaging the Minjiang and Warruwi communities as well as outstations within the West Arnhem Shire.

Minute Note 16 May 2012:
WASC invitation to be sent to Demed and BAC for presentations of their activities and issues in providing services to outstations
Council comment/instruction:
To remain as incomplete.

OCM167/2011 RESOLVED:
Budget 2011/2012
That the Council authorise the development of a new policy on kerbing and guttering to be recovered within communities via a recovery system to be investigated.
Council comment/instruction:
To remain as incomplete.

OCM173/2011 RESOLVED:
Regular Bus Transport Service Between Gunbalanya and Jabiru
That Council receive the report and review options in March 2012 as part of the 2012-2013 Budget preparation.
Council comment/instruction:
Completed.

OCM185/2011 RESOLVED:
Disposal and Relocation of Plant and Equipment
That Council
1. notes the information on the changeover of vehicles, and
2. delegates to the Mayor and Acting CEO in accordance with s32 of the Local Government Act authority to dispose of the following vehicles and plant in accordance with the provisions of Section 182 of the Local Government Act and Ministers Guidelines –
a. Troop Carrier (Plant ID 904348) – by auction,
b. Troop Carrier (Plant ID 904347) – by auction,
c. Caterpillar Grader (Plant ID WO 4800) – by auction,
d. Prado (Plant ID 935381) – by commission.
Council comment/instruction:
To remain as incomplete.
**OCM207/2012 RESOLVED:**
Proposed Variation to the Territory Housing Repairs and Maintenance Service Level Agreement - Maningrida Progress Association Houses
That Council delegates authority to the Chief Executive Officer and the Mayor in accordance with the provisions of s32 of the Local Government Act to sign and affix the Common Seal to a Variation to the Territory Housing Repairs and Maintenance Service level Agreement to incorporate the existing houses leased to the Maningrida Progress Association, subject to the Chief Executive Officer and Mayor being satisfied that the interests of the Council are not compromised.

*Council comment/instruction:*
To remain as incomplete.

**OCM217/2012 RESOLVED:**
Review of Penalties - Jabiru Town Development (Control of Dogs) By Laws
1) accepts in principle to revise the Schedule of Fees and Charges with respect to dog registrations and seek the advice of the Department of Housing, Local Government and Regional Services to amend the Jabiru Town Development (Control of Dogs) By-Laws to a) allow for registration periods of one year and three years,
b) amend the wording of By-law 16 (2) and (3)(c) to require that dogs held temporarily by a person other than the owner are required to have a current registration within the location where they are normally kept;

*Council comment/instruction:*
To remain as incomplete.

**OCM225/2012 RESOLVED:**
Strategic Planning Timelines 2012-13 Financial Year
That Council notes the report on the development of the Regional Management Plan, Long-term Financial Plan and Shire Plan, together with the other plans required within those key plans and that progress reports will be provided to the March, May and June Council and Committee Meetings as required.

*Council comment/instruction:*
Completed.

**OCM246/2012 RESOLVED:**
PUBLIC RELATIONS - JABIRU 30TH ANNIVERSARY PREPARATIONS
1) classifies the 30th anniversary of the official opening of the Jabiru township as an Event of Shire Significance and requests that Mayor Blyth meet with Gundjeihmi Aboriginal Corporation representatives to outline the proposed anniversary events, formally invite the participation of the Mirrar people and discuss any other suggested activities.
2) Issues a letter from Mayor Blyth to all Jabiru organisations and stakeholders advising of the proposed schedule of activities for July, inviting their participation and offering use of the logo and PR support.
3) publicly announces the schedule of events and logo in the West Arnhem Wire and via a community mail out with the offer of PR support for other community initiated activities. PR Specialist to liaise with community members to encourage, publicise and support anniversary events. PR Specialist to actively seek media coverage of the anniversary and work with the Mayor and A/CEO to compile a list of special guests to be invited to Council events.
4) considers a funding allocation within the draft 2012.2012 Budget,
5) requests the Acting Chief Executive Officer to prepare a list of the Shire’s communities and their anniversary dates for further consideration, and
6) approves the re-naming of the Jabiru Swimming Pool as an event for the 30th anniversary celebrations.

Council comment/instruction:
To remain as incomplete.

OCM256/2012 Resolved:
Proposed Minjilang Community Transport Service- Minjilang GBM
That the item will be deferred for further discussion with the Mijilang/ Warruwi Government Business Manager.

Council comment/instruction:
To remain as incomplete.

OCM258/2012 RESOLVED:
MOUNT BORRODAILE ROCK ART DOCUMENTATION PROJECT
That Council approves to auspice of the Mount Borrodaile Rock Art Document Project, subject to the following conditions:
evidence of NLC approval by the Traditional Land Owner Charlie Mangulda, and
evidence of protection of copyrights for the Traditional Land Owner.

Minute Note 16 May 2012:
Acting CEO to check on results of grant application
If successful, check on confirmation of actions for protection of copyright

Council comment/instruction:
To remain as incomplete.

OCM260/2012 RESOLVED:
AMENDMENTS TO DRAFT RISK REGISTER
That Council
accepts the Risk Register (Management Strategies) be updated as follows:
target dates for mitigation strategy actions to be provided, and
progress reports on strategy actions to be provided as a chronological record
accepts the Officer recommendation to amend the following Risk Subject ratings:
P.01 – Staff Turnover – change from High to Medium,
I.31 – Cultural Beliefs – change from High to Medium,
F.03 – Cash Management – change from High to Medium,
and the listed Subjects be assessed by Internal Audit to verify the actions taken to change the rating have been implemented and justify the change of status.

Council comment/instruction:
That Council approves to auspice of the Mount Borrodaile Rock Art Document Project, subject to the following conditions:
evidence of NLC approval by the Traditional Land Owner Charlie Mangulda, and
evidence of protection of copyrights for the Traditional Land Owner.

Council comment/instruction:
To remain as incomplete.
OCM280/2012 RESOLVED:
ELECTED MEMBER ALLOWANCES
That
2) the Acting CEO reports to the June Council Meeting on options that Council may consider with regards to penalties that may apply in relation to the Code of Conduct Policy and Elected member Allowances.
Council comment/instruction:
Completed.

OCM281/2012 RESOLVED:
PROPOSED MAYORAL VEHICLE
That Council approves the purchase of an Isuzu D-Max 4WD Auto Dual Cab Utility for an estimated cost of $39,500, which includes after market suspension and long range fuel tank.
Council comment/instruction:
Completed.

OCM291/2012 RESOLVED:
GBM LOCAL PRIORITY FUND
That the Acting Chief Executive Officer seeks an extension of the funding agreement, and subject to reaching agreement with the Indigenous Coordination Centre delegates authority to the Acting CEO in accordance with s32 Local Government Act to purchase playground equipment to a value of $180,000.00.
Council comment/instruction:
To remain as incomplete.

OCM292/2012 RESOLVED:
CORRESPONDENCE NGILI ABORIGINAL CORPORATION
That Council
2) requests the Acting CEO to present a report at the 13 June Ordinary Council Meeting.
Council comment/instruction:
To remain as incomplete.

PROPOSED REZONING OF LOT 899 JABIRU
OCM250/2012 RESOLVED:
That no further action be taken other than correspondence be sent to those organisations previously canvassed to advise that the proposal has been withdrawn.
Council comment/instruction:
Completed.

INFRASTRUCTURE FUNDING - GUNBALANYA COMMUNITY ROADS
OCM252/2012 RESOLVED:
1) Reseal of existing roads – 7140 metres = $460,000;
2) Construct two unsealed roads – 2 x 210 metres = $340,000 (may require water main replacement – add $100,000);
3) Install concrete box culverts – 3 locations on main access road = $160,000; and
4) Gravel sheet and cement stabilise intersection of access road to power station - $40,000.
Council comment/instruction:
To remain as incomplete.
REVIEW OF DRAFT NORTHERN REGION - REGIONAL MANAGEMENT PLAN

OCM253/2012 RESOLVED:
1) the West Arnhem Shire Council supports the Local Government Regional Management Plan - Northern Region in principle;
2) the references to the lack of funding (refer Challenges - page 10) to deliver core services remains a reality 4 years after the commencement of the new Shires and with little acknowledgement from either the Commonwealth or Territory Governments other than ongoing funding of consultants reports to identify what the Shires could have done better;
3) there is support for a regional approach to dog management and request that the words ‘domestic animal’ and ‘companion animal’ are removed from the Plan and replaced with the word ‘dog’; and
4) staff complete community consultation on the draft dog by-laws by December 2012;

Council comment/instruction:
Completed.

GURRUNG SPORTS CARNIVAL

OCM1/2012 RESOLVED:
That Council considers an allocation of financial support to the Gurrung Sports Carnival when considering the 2012-13 budget.

Council comment/instruction:
To remain as incomplete.

OCM265/2012 RESOLVED:
DRAFT SHIRE PLAN 2012-2013
That Council adopts the Draft Shire Plan 2012-2013 as presented and submits it for public comment in accordance with the Local Government Act.

Council comment/instruction:
To remain as incomplete.

CARRIED

Councillor Lothar Siebert left the meeting at 10:14am.
Councillor Lothar Siebert rejoined the meeting at 10:18am.
Councillor Matthew Ryan left the meeting at 10:18am.
Councillor Matthew Ryan rejoined the meeting at 10:21am.
The meeting adjourned for morning tea at 10:21am.
The meeting reconvened at 10:33am.
Councillor Lothar Siebert left the meeting at 11:04am.
Councillor Lothar Siebert rejoined the meeting at 11:05am.
INFRASTRUCTURE REPORTS

10.1 SHIRE SERVICE DELIVERY REPORTS - JUNE
The Council considered a report on Shire Service Delivery Reports - June.

OCM275/2012 RESOLVED:
On the motion of Councillor Peter Wilson
Seconded Councillor Matthew Ryan

That Council receives and notes the report; Shire Services Delivery Report – June 2012.
CARRIED

CORPORATE SERVICES REPORTS

11.1 WEST ARNHEM REGION FOOTBALL TEAM
The Council considered a report on West Arnhem Region Football Team.

OCM276/2012 RESOLVED:
On the motion of Councillor Davison Nawirridj
Seconded Councillor Alex Siebert

Provide administrative support to peak sporting body AFLNT in the development of a
business plan for a West Arnhem regional team.
CARRIED

LATE REPORT

13.1 NOMINATIONS FOR POSITIONS ON LGANT EXECUTIVE BOARD
The Council considered a report on Nominations for Positions on LGANT Executive Board.

OCM277/2012 RESOLVED:
On the motion of Councillor Michelle Siebert
Seconded Councillor Matthew Ryan

That Council nominates elected members to positions on the LGANT Executive Board as
follows:
- President, Councillor Ralph Blyth;
- Vice president Shire – Shire, Councillor Ralph Blyth;
- Board Member – Shire, Councillor Ralph Blyth.
CARRIED

Councillor Mary Yarrmir left the meeting at 11:51am.
The meeting adjourned for lunch at 11:52am.
The meeting reconvened at 12:20pm.

West Arnhem Shire Council - 12 - Ordinary Council Meeting
Wednesday, 11 July 2012
MOTION TO CONSIDER CONFIDENTIAL REPORTS

EXCLUSION OF THE PUBLIC

OCM278/2012 RESOLVED
On the motion of Councillor Alex Siebert
Seconded Councillor James Marrawal

That the public be excluded during the consideration of the confidential section of the agenda.

CARRIED

CONFIDENTIAL ITEMS
The information is classed as confidential under Section 65(2) of the Local Government Administration Regulations 2008.

NEXT MEETING
The next Ordinary Council Meeting will be held 8 August 2012.

MEETING DECLARED CLOSED
Mayor Lothar Siebert declared the meeting closed at 1:03pm.

This page and the preceding pages are the Minutes of the Ordinary Council Meeting held on Wednesday, 11 July 2012.
WEST ARNHEM SHIRE COUNCIL

FOR THE MEETING 8 AUGUST 2012

Agenda Reference: 8.2
Title: Confirmation of Previous Minutes - Special Council Meeting 25 July 2012
File Reference: 295946
Author: Rebekka Atz, Executive Assistant CEO and Mayor

SUMMARY
Minutes of the 25 July 2012 Special Council Meeting are submitted to Council for confirmation that those minutes are a true and correct record of the meeting.

BACKGROUND
Not applicable.

COMMENT
Not applicable.

STATUTORY ENVIRONMENT
The minutes as submitted must comply with part section 67(2) Local Government Act 2011, and that confirmation of minutes is compliant with section 67(3) of the Local Government Act 2011.

POLICY IMPLICATIONS
Not applicable.

FINANCIAL IMPLICATIONS
Not applicable.

STRATEGIC IMPLICATIONS
Not applicable.

VOTING REQUIREMENTS
Simple majority.

RECOMMENDATION:
That the Minutes of the 25 July 2012 Special Council Meeting are confirmed by Council as a true and correct record of the meeting.

ATTACHMENTS
1  OC_25072012_MIN_PF_EXTRA.pdf
Minutes of the West Arnhem Shire Council Special Meeting
Wednesday, 25 July 2012 at 11:36am
Jabiru, West Arnhem Shire Council Chambers

Mayor Lothar Siebert declared the meeting open at 11:36 am, welcomed all in attendance and acknowledged the Traditional Owners.

ELECTED MEMBERS PRESENT
Mayor
Councillor
Councillor
Councillor
Councillor
Councillor
Councillor
Councillor

Lothar Siebert
Ralph Blyth
Dene Herreen
Johnny Namaylwa
Davison Nawirridj
Matthew Ryan
Alex Siebert
Michelle Siebert
Helen Williams
Peter Wilson

STAFF PRESENT
Acting Chief Executive Officer
Executive Manager Corporate Services
Acting Director Infrastructure
Executive Manager Human Resources
Executive Assistant to Chief Executive Officer

Alex Douglas
Valentin Markez
Gordon Smith
Cathy Bottrell
Rebekka Atz (Minute Secretary)

SECRET BALLOTS IF REQUIRED
Nil

West Arnhem Shire Council
Special Council Meeting
Wednesday, 25 July 2012
APOLOGIES AND LEAVE OF ABSENCE

3.1 APOLOGIES AND LEAVE OF ABSENCE

The Council considered a report on Apologies and Leave of Absence.

There were no Apologies or Leave of Absence.

ABSENT WITHOUT NOTICE

4.1 ABSENT WITHOUT NOTICE

The Council considered a report on Absent Without Notice.

No Councillors were Absent Without Notice.

Mayor Lothar Siebert advised the Acting Chief Executive Officer that Councillor James Marraval could not attend the meeting due to the requirement to attend another meeting.

ACCEPTANCE OF AGENDA

5.1 ACCEPTANCE OF AGENDA 25 JULY 2012


OCM279/2012 RESOLVED:

On the motion of Councillor Peter Wilson
Seconded Councillor Alex Siebert

That the agenda papers for the Special Council Meeting of 25 July 2012 as circulated be received for consideration at the meeting.

CARRIED

DECLARATION OF INTEREST OF MEMBERS OR STAFF

6.1 DECLARATION OF INTEREST OF MEMBERS OR STAFF

The Council considered a report on Declaration of Interest of Members or Staff.

There were no declarations of interest.
COUNCILLOR ALLOWANCES 2012-13


OCM280/2012 RESOLVED:
On the motion of Councillor Ralph F Blyth
Seconded Councillor Davison Nawirrid

1) That Council adopts the allowances as follows:

<table>
<thead>
<tr>
<th>Allowance</th>
<th>Ordinary Member</th>
<th>Council Member</th>
<th>Deputy Principal Member</th>
<th>Principal Member</th>
</tr>
</thead>
<tbody>
<tr>
<td>Base Allowance</td>
<td>12,001.11</td>
<td>24,673.97</td>
<td>66,727.29</td>
<td></td>
</tr>
<tr>
<td>Electoral Allowance</td>
<td>4,391.59</td>
<td>4,391.59</td>
<td>17,563.16</td>
<td></td>
</tr>
<tr>
<td>TOTAL</td>
<td>$16,392.69</td>
<td>$29,065.56</td>
<td>$84,290.45</td>
<td></td>
</tr>
</tbody>
</table>

2) and that a total budget allocation of $345,000 be included in the 2012-13 Budget.
9.2 SCHEDULE OF FEES AND CHARGES 2012-13

The Council considered a report on Schedule of Fees and Charges 2012-13.

**OCM281/2012 RESOLVED:**
On the motion of Councillor Ralph F Blyth  
Seconded Councillor Matthew Ryan

That the Schedule of Fees and Charges for 2012-13, dated 25 July 2012, be adopted, with the deletion of Airport Pick up and Drop off.

CARRIED

Gordon Smith left the meeting at 11:51am.  
Gordon Smith rejoined the meeting at 11:53am.

9.3 SHIRE PLAN 2012-13 - REVIEW OF SUBMISSIONS

The Council considered a report on Shire Plan 2012-13 - Review of Submissions.

**OCM282/2012 RESOLVED:**
On the motion of Councillor Matthew Ryan  
Seconded Councillor Peter Wilson

That Council considers the submissions received, amend the Draft Shire Plan to reflect the decisions of Council at the Special Council Meeting held 25 July and adopt the Shire Plan 2012-13 as amended to meet the requirement of the Local Government Act.

CARRIED

Councillor Michelle Siebert joined the meeting at 12:27pm.

9.4 RATES DECLARATION 2012-13

The Council considered a report on Rates Declaration 2012-13.

**OCM283/2012 RESOLVED:**
On the motion of Councillor Peter Wilson  
Seconded Councillor Michelle Siebert

That Council adopts the Rates Declaration 2012-13 as follows:

West Arnhem Shire Council  
Rates Declaration 2012-2013

Declaration made 27 July 2012

**Rates**

West Arnhem Shire Council ("the Council") makes the following declaration for rates pursuant to Chapter 11 of the Local Government
Act 2008 ("the Act").

1. Pursuant to Section 149 of the Act, the Council adopts the Unimproved Capital Value (UCV) method as the basis of the assessed value of allotments within the shire area.

2. The Council intends to raise, for general purposes by way of rates, the amount of $1,503,000 which will be raised by the application of:
   (a) Differential rates with differential minimum amounts being payable in application of each of those differential rates.
   (b) A fixed charge ("flat rate").

3. The Council hereby declares the following rates:
   (a) With respect to all rateable land within the township of Jabiru classified as adapted for single dwelling occupancy a differential rate of 0.0195 of the assessed value (per unimproved capital value) of such land.
   (b) With respect to all rateable land within the township of Jabiru not classified as adapted for single dwelling occupancy a differential rate of 0.005 of the assessed value (per unimproved capital value) of such land. This classification has been established for the 12/13 financial year.
   (c) With respect to every allotment of rateable land owned by a Land Trust or Aboriginal community living area within the shire area that is used for residential purposes, a flat rate of $690.00 for each allotment multiplied by:
      (i) the number of separate parts or units that are adapted for separate occupation or use (pursuant to section 148(4) of the Act) on each allotment; or
      (ii) the number 1;
      whichever is greater.
   (d) With respect to every allotment of rateable land owned by a Land Trust or Aboriginal community living area within the shire area that is used for commercial or business purposes, a flat rate of $1150.00 for each allotment multiplied by:
      (i) the number of separate parts or units that are adapted for separate occupation or use (pursuant to section 148(4) of the Act) on each allotment; or
      (ii) the number 1;
      whichever is greater.
(e) With respect to every allotment of conditionally rateable land within the shire area not otherwise described elsewhere in this declaration:

(i) differential rate of 0.068449 of the assessed value of all land held under a pastoral lease, with the minimum amount being payable in the application of that differential rate, being $342.23;

(ii) differential rate of 0.003155951 of the assessed value of all land occupied under a mining tenement, being an active mining, extractive or petroleum lease, with the maximum amount being payable in the application of that differential rate, being $10,000;

(f) With respect to every allotment of rateable land within the shire area not otherwise described elsewhere in this declaration that is used for residential purposes, a flat rate of $690.00 for each allotment.

(g) With respect to every allotment of rateable land within the shire area not otherwise described elsewhere in this declaration that is used for commercial or business purposes, a differential rate of 0.32399184 of the assessed value of such land with minimum amounts being payable in the application of that differential rate, being $1150.00 multiplied by:

(i) the number of separate parts or units that are adapted for separate occupation or use (pursuant to section 148(4) of the Act) on each allotment; or

(ii) the number 1;

whichever is greater.

Charges

4. Pursuant to Section 157 of the Act, the Council declares the following charges in respect to water, sewerage and rubbish collection charges for the benefit of all land within Jabiru township.

5. The minimum charge for collection of rubbish in Jabiru township will be $402.00 per unit of accommodation.

6. Council intends to raise $204,000 by these rubbish charges.
7. Charge for sewerage provision in Jabiru will be as follows:

<table>
<thead>
<tr>
<th>Sewer</th>
<th>Fixed Annual Rate</th>
<th>Charge</th>
</tr>
</thead>
<tbody>
<tr>
<td>0-2 SF</td>
<td>$528.03</td>
<td></td>
</tr>
<tr>
<td>3 SF TO 24 SF</td>
<td>$528.03 = $359.48 for each SF&gt;2</td>
<td></td>
</tr>
<tr>
<td>25 SF TO 49 SF</td>
<td>$8,436.63 + $337.20 for each SF&gt;24</td>
<td></td>
</tr>
<tr>
<td>50 SF TO 99 SF</td>
<td>$16,866.74 + $313.08 for each SF&gt;49</td>
<td></td>
</tr>
<tr>
<td>100 SF TO 149 SF</td>
<td>$32,520.60 + $290.89 for each SF&gt;99</td>
<td></td>
</tr>
<tr>
<td>&gt;=150 SF</td>
<td>$47,065.26 + $281.68 for each SF&gt;149</td>
<td></td>
</tr>
</tbody>
</table>

Additional charges will apply for connections, manholes and new junctions the costs of which are variable depending upon hours worked and the need to shut down out of business hours.

8. Council intends to raise $437,000 by these sewerage charges.

9. The minimum water charge in Jabiru will be $1.11 cents per kilolitre. Fixed meter charges are as follows:

<table>
<thead>
<tr>
<th>Fixed Daily Rate</th>
<th>Meter Size</th>
<th>Charge</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Up to 25mm</td>
<td>$0.4632</td>
</tr>
<tr>
<td></td>
<td>26 – 40mm</td>
<td>$1.1556</td>
</tr>
<tr>
<td></td>
<td>41 – 50mm</td>
<td>$1.8487</td>
</tr>
<tr>
<td></td>
<td>51 – 100mm</td>
<td>$7.4687</td>
</tr>
<tr>
<td></td>
<td>101 – 150fm</td>
<td>$16.6709</td>
</tr>
<tr>
<td></td>
<td>151 – 20mm</td>
<td>$29.6447</td>
</tr>
</tbody>
</table>

Charges will apply for additional services provided such as water and flow pressure testing and quotations will be provided upon request.

10. Council intends to raise $650,000 by these water charges.

11. Pursuant to Section 157 of the Act, the Council declares the following charges in respect to rubbish collection charges for the benefit of all land within Gunbalanya (Oenpelli), Maningrida, Minjilang and Warruwi communities is $402.00 per unit of accommodation.

12. The estimated amount that Council intends to raise by way of rubbish charges in Gunbalanya (Oenpelli), Maningrida, Minjilang and Warruwi townships is $230,000.
Relevant interest rate

13. The Council fixes the relevant interest rate for the late payment of rates and charges in accordance with Section 162 of the Act at the rate of 11% per annum which is to be calculated on a daily basis.

Payment dates

14. That pursuant to s161 of the Local Government Act, Council determines that for the year 1 July 2012 to 30 June 2013 inclusive, shall be due and payable by the due date of 28 September 2012.

15. Payment of all or any remaining instalments may be made on or before the due date.

16. A discount of 10% will apply to property owners who can demonstrate pensioner/senior citizen status and is applicable only to residential lots under Sections 3(a), 3(b) and 3(e).

17. Payments falling due on a weekend or public holiday may be paid by the following business day, without incurring any penalty.

(a) details of due dates and specified amounts will be listed on the relevant rates notice under Section 159 of the Act (“the Rates Notice”).

(b) Variations to those options for payment will be administered according to the conditions outlined on the front and reverse of the Rates Notice.

A ratepayer who fails to abide by such conditions may be sued for recovery of the principal amount of the rates and charges, late payment penalties, and costs reasonably incurred by Council in recovering or attempting to recover the rates and charges.

CARRIED

Cathy Bottrell left the meeting at 12:29pm.
The meeting adjourned at 12:33pm.
The meeting reconvened at 12:52pm.

Councillor Dene Herreen left the meeting at 12:52pm.
Cathy Bottrell rejoined the meeting at 12:57pm.
Councillor Alex Siebert left the meeting at 1:06pm.
Councillor Alex Siebert rejoined the meeting at 1:07.
Councillor Peter Wilson left the meeting at 1:15pm.
Councillor Peter Wilson rejoined the meeting at 1:17pm.
Councillor Michelle Siebert left the meeting at 1:25pm.
Councillor Michelle Siebert rejoined the meeting at 1:26pm.
Councillor Helen Williams left the meeting at 1:30pm.
Councillor Helen Williams rejoined the meeting at 1:34pm.
9.5 WEST ARNHEM SHIRE COUNCIL COMBINED OPERATING AND CAPITAL BUDGET 2012-13


OCM284/2012 RESOLVED:
On the motion of Councillor Peter Wilson
Seconded Councillor Dene Herreen

That Council
1) adopts the 2012-13 Budget summarised as follows:

<table>
<thead>
<tr>
<th></th>
<th>TOTAL SHIRE</th>
<th>TOTAL CORE SERVICES</th>
<th>TOTAL COMMERCIAL SERVICES</th>
<th>TOTAL COMMUNITY SERVICES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Operating Revenue</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Income Rates</td>
<td>3,024,184</td>
<td>3,024,184</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Total Income Council Fees and Charges</td>
<td>239,281</td>
<td>110,233</td>
<td>9,049</td>
<td>120,000</td>
</tr>
<tr>
<td>Total Income Operating Grants</td>
<td>13,997,268</td>
<td>6,245,229</td>
<td>1,262,741</td>
<td>6,489,299</td>
</tr>
<tr>
<td>Total Income Investments</td>
<td>73,964</td>
<td>70,964</td>
<td>3,000</td>
<td>-</td>
</tr>
<tr>
<td>Total Income Allocation</td>
<td>3,534,437</td>
<td>3,534,437</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Total Other Income</td>
<td>33,342</td>
<td>33,342</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Total Income Agency and Commercial Services</td>
<td>8,504,869</td>
<td>488,394</td>
<td>7,924,674</td>
<td>91,800</td>
</tr>
<tr>
<td>Total Inc Sale of Assets</td>
<td>300,000</td>
<td>300,000</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Total Operating Revenue</td>
<td>29,707,345</td>
<td>13,806,783</td>
<td>9,199,463</td>
<td>6,701,099</td>
</tr>
<tr>
<td>Operating Expenditure</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Employee Expenses</td>
<td>12,145,963</td>
<td>4,485,836</td>
<td>3,100,151</td>
<td>4,233,655</td>
</tr>
<tr>
<td>Total Contract and Material Expenses</td>
<td>9,624,498</td>
<td>4,011,300</td>
<td>3,783,976</td>
<td>929,222</td>
</tr>
<tr>
<td>Total Finance Expenses</td>
<td>9,057</td>
<td>9,000</td>
<td>57</td>
<td>-</td>
</tr>
<tr>
<td>Total Travel, Freight and Accom Expenses</td>
<td>1,032,454</td>
<td>485,395</td>
<td>249,537</td>
<td>297,522</td>
</tr>
<tr>
<td>Total Depreciation Expense</td>
<td>3,764</td>
<td>3,764</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Total Fuel, Utilities &amp; Communication</td>
<td>1,805,292</td>
<td>1,337,121</td>
<td>296,453</td>
<td>171,718</td>
</tr>
<tr>
<td>Total Other Expenses</td>
<td>4,527,467</td>
<td>1,620,410</td>
<td>1,404,652</td>
<td>1,302,405</td>
</tr>
<tr>
<td>Total Operating Expenditure</td>
<td>29,148,495</td>
<td>13,379,148</td>
<td>8,834,826</td>
<td>6,934,522</td>
</tr>
<tr>
<td>Net Operating Surplus / (Deficit)</td>
<td>558,850</td>
<td>427,635</td>
<td>364,638</td>
<td>(233,423)</td>
</tr>
</tbody>
</table>

West Arnhem Shire Council
Special Council Meeting
Wednesday, 25 July 2012
Councillor Michelle Siebert left the meeting at 1:38pm.
Councillor Dene Herreen rejoined the meeting at 1:39pm.
Councillor Michelle Siebert rejoined the meeting at 1:42pm.

The meeting adjourned for afternoon tea at 2:13pm.
The meeting reconvened at 2:33pm.
Councillor Michelle Siebert left the meeting at 2:33pm.

**MOTION TO CONSIDER CONFIDENTIAL REPORTS**

OCM285/2012 RESOLVED
On the motion of Councillor Matthew Ryan
Seconded Councillor Peter Wilson

That the public be excluded during the consideration of the confidential section of the agenda.

Exclusion of the public at 3:05pm.

**CONFIDENTIAL ITEMS**

The information is classed as confidential under Section 65(2) of the Local Government Administration Regulations 2008.

Re-admittance of the public at 3:19pm.

Alex Douglas and Valentin Markez left the meeting at 3:24pm.
Alex Douglas and Valentin Markez rejoined the meeting at 3:26pm.

West Arnhem Shire Council
Special Council Meeting
Wednesday, 25 July 2012
NEXT MEETING
The next Ordinary Meeting of Council will be held 8 August 2012.

MEETING DECLARED CLOSED
Mayor Lothar Siebert declared the meeting closed at 3:30pm.

This page and the preceding pages are the minutes of the (Confidential) Ordinary Council Meeting Extraordinary Council Meeting held on Wednesday, 25 July 2012.

Mayor

Date Confirmed
SUMMARY

This report is submitted for Council to consider the progress on outstanding resolutions from Council Meetings from July 2008.

The list of outstanding actions and recommended action will be tabled at the meeting.

BACKGROUND

This report is a standard report submitted to each Council Meeting to note the actions taken with respect to Council resolutions.

The attached summary provides the current status of the resolutions as provided by the relevant staff. The officer’s recommendation lists the resolution but it is for Council to determine whether the item remains active or complete.

COMMENT

No additional comment is provided for this report.

STATUTORY ENVIRONMENT

No specific legislation applies to this report.

POLICY IMPLICATIONS

No specific policies apply to this report.

FINANCIAL IMPLICATIONS

No specific financial implications are associated with this report.

STRATEGIC IMPLICATIONS

The actions that Council resolves to occur are to be acted upon by the Chief Executive Officer and relevant staff. Delays or complications in complying with a decision of Council may occur and this report enables Council and staff to progressively acknowledge the completion of the actions or reasons for actions not completed.

VOTING REQUIREMENTS

Simple majority.
RECOMMENDATION:
To be considered by Council.

RECOMMENDATION:
That Council reviews the outstanding resolutions as follows:

OCM185/09 RESOLVED:
Roads to Recovery - Maningrida
That the Council allocates the $500,000.00 from the 2009/13 grant to add to the existing $100,000.00 to deliver a high standard project along the Airport road Maningrida that will remain in place for years to come.
Council comment/instruction:

OCM232/09 RESOLVED:
Removal and Relocation on Demountables on Lot 948 Jabiru
That Council recommends the consideration of the relocation and refurbishment of demountable 1 to the 2010-2011 budget process and consult with Gundjeihmi Aboriginal Corporation on the use of lot 948.
Minute note 16 May 2012:
- Acting CEO to provide costing of refurbishment of building for habitation
- Acting CEO to arrange for the building to be secured to prevent squatting
Council comment/instruction:

OCM15/10 RESOLVED:
Animal Welfare and Control Framework
3. Request a draft animal management by-law be presented to the Council.
Council comment/instruction:

OCM107/10 RESOLVED:
Maningrida Peppercorn Leases
2. Upon successful negotiation of the lease, Council endorses the purchase of the playground equipment and associated materials in accordance with the funding agreement.
Minute Note 16 May 2012:
Acting CEO to provide background information to Maningrida Ward Councillors.
Council comment/instruction:

OCM155/10 RESOLVED:
Jabiru Swimming Pool Renaming
That the Jabiru Swimming Pool is renamed as the Alberto Luglietti Memorial Swimming Pool.
NOTE: Once new signage has been installed, Council requested that and official opening is organised.
Council comment/instruction:

OCM010/2011 RESOLVED:
Monthly Agency Services Report
2. That the Director Corporate and Community Services approaches the Department of Justice to discuss the implementation of Community Service for young people breaking the law.
Council comment/instruction:
OCM65/2011 RESOLVED:
Regional Development Australia Fund
2. That the Director Infrastructure prepares a list of projects for consideration of future applications under the Regional Development Australia fund and other relevant grant programs for consideration at the July 2011 Ordinary Council Meeting.
Council comment/instruction:

OCM083/2011 RESOLVED:
That Council meet with the existing groups in Gunbalanya to gain support to merge all local groups in the community into a Local Board for that community, similarly to what has been achieved in Maningrida.
Council comment/instruction:

OCM111/2011 RESOLVED:
Proposed Minjilang Community Transport Service - Minjilang GBM
That Council defer a decision on this matter pending Director Infrastructure discussion with ALPA and FaHCSIA with regards to alternate management arrangements.
Council comment/instruction:

OCM153/2011 RESOLVED:
Deed of Variation to the Property Management Service Agreement.
That the Chief Executive Officer correspond to the Minister of Housing, Local Government and Regional Services, relaying concern about the exclusivity of funding direction for housing repairs and maintenance to the growth town communities of Gunbalanya and Maningrida, disadvantaging the Minjilang and Warruwi communities as well as outstations within the West Arnhem Shire.

Minute Note 16 May 2012:
WASC invitation to be sent to Demed and BAC for presentations of their activities and issues in providing services to outstations
Council comment/instruction:

OCM167/2011 RESOLVED:
Budget 2011/2012
That the Council authorise the development of a new policy on kerbing and guttering to be recovered within communities via a recovery system to be investigated.
Council comment/instruction:

OCM173/2011 RESOLVED:
Regular Bus Transport Service Between Gunbalanya and Jabiru
That Council receive the report and review options in March 2012 as part of the 2012-2013 Budget preparation.
Council comment/instruction:
OCM185/2011 RESOLVED:
Disposal and Relocation of Plant and Equipment
That Council
1. notes the information on the changeover of vehicles, and 
2. delegates to the Mayor and Acting CEO in accordance with s32 of the Local Government Act authority to dispose of the following vehicles and plant in accordance with the provisions of Section 182 of the Local Government Act and Ministers Guidelines –
   a. Troop Carrier (Plant ID 904348) – by auction, 
   b. Troop Carrier (Plant ID 904347) – by auction, 
   c. Caterpillar Grader (Plant ID WO 4800) – by auction, 
   d. Prado (Plant ID 935381) – by commission.

Council comment/instruction:

OCM207/2012 RESOLVED:
Proposed Variation to the Territory Housing Repairs and Maintenance Service Level Agreement - Maningrida Progress Association Houses
That Council delegates authority to the Chief Executive Officer and the Mayor in accordance with the provisions of s32 of the Local Government Act to sign and affix the Common Seal to a Variation to the Territory Housing Repairs and Maintenance Service level Agreement to incorporate the existing houses leased to the Maningrida Progress Association, subject to the Chief Executive Officer and Mayor being satisfied that the interests of the Council are not compromised.

Council comment/instruction:

OCM217/2012 RESOLVED:
Review of Penalties - Jabiru Town Development (Control of Dogs) By Laws
1) accepts in principle to revise the Schedule of Fees and Charges with respect to dog registrations and seek the advice of the Department of Housing, Local Government and Regional Services to amend the Jabiru Town Development (Control of Dogs) By-Laws to
   a) allow for registration periods of one year and three years, 
   b) amend the wording of By-law 16 (2) and (3)(c) to require that dogs held temporarily by a person other than the owner are required to have a current registration within the location where they are normally kept;

Council comment/instruction:

OCM246/2012 RESOLVED:
PUBLIC RELATIONS - JABIRU 30TH ANNIVERSARY PREPARATIONS
1) classifies the 30th anniversary of the official opening of the Jabiru township as an Event of Shire Significance and requests that Mayor Blyth meet with Gundjeihmi Aboriginal Corporation representatives to outline the proposed anniversary events, formally invite the participation of the Mirrar people and discuss any other suggested activities.
2) issues a letter from Mayor Blyth to all Jabiru organisations and stakeholders advising of the proposed schedule of activities for July, inviting their participation and offering use of the logo and PR support.
3) publicly announces the schedule of events and logo in the West Arnhem Wire and via a community mail out with the offer of PR support for other community initiated activities. PR Specialist to liaise with community members to encourage,publicise and support anniversary events. PR Specialist to actively seek media coverage of the anniversary and work with the Mayor and A/CEO to compile a list of special guests to be invited to Council events.

considers a funding allocation within the draft 2012.2012 Budget,
4) requests the Acting Chief Executive Officer to prepare a list of the Shire’s communities and their anniversary dates for further consideration, and
5) approves the re-naming of the Jabiru Swimming Pool as an event for the 30th anniversary celebrations.

OCM256/2012 Resolved:
Proposed Minjilang Community Transport Service- Minjilang GBM
That the item will be deferred for further discussion with the Mijilang/ Warruwi Government Business Manager.

OCM258/2012 RESOLVED:
MOUNT BORRODAILE ROCK ART DOCUMENTATION PROJECT
That Council approves to auspice of the Mount Borrodaile Rock Art Document Project, subject to the following conditions:
a) evidence of NLC approval by the Traditional Land Owner Charlie Mangulda, and
b) evidence of protection of copyrights for the Traditional Land Owner.

Minute Note 16 May 2012:
Acting CEO to check on results of grant application
If successful, check on confirmation of actions for protection of copyright

OCM260/2012 RESOLVED:
AMENDMENTS TO DRAFT RISK REGISTER
That Council
accepts the Risk Register (Management Strategies) be updated as follows:
target dates for mitigation strategy actions to be provided, and
progress reports on strategy actions to be provided as a chronological record
accepts the Officer recommendation to amend the following Risk Subject ratings:
P.01 – Staff Turnover – change from High to Medium,
I.31 – Cultural Beliefs – change from High to Medium,
F.03 – Cash Management – change from High to Medium,
and the listed Subjects be assessed by Internal Audit to verify the actions taken to change the rating have been implemented and justify the change of status.

OCM291/2012 RESOLVED:
GBM LOCAL PRIORITY FUND
That the Acting Chief Executive Officer seeks an extension of the funding agreement, and subject to reaching agreement with the Indigenous Coordination Centre delegates authority to the Acting CEO in accordance with s32 Local Government Act to purchase playground equipment to a value of $180,000.00.

Council comment/instruction:
OCM292/2012 RESOLVED:  
CORRESPONDENCE NGILI ABORIGINAL CORPORATION  
That Council  
2) requests the Acting CEO to present a report at the 13 June Ordinary Council Meeting.  
*Council comment/instruction:*  

INFRASTRUCTURE FUNDING - GUNBALANYA COMMUNITY ROADS  
OCM252/2012 RESOLVED:  
1) Reseal of existing roads – 7140 metres = $460,000;  
2) Construct two unsealed roads – 2 x 210 metres = $340,000 (may require water main replacement – add $100,000);  
3) Install concrete box culverts – 3 locations on main access road = $160,000; and  
4) Gravel sheet and cement stabilise intersection of access road to power station - $40,000.  
*Council comment/instruction:*  

GURRUNG SPORTS CARNIVAL  
OCM1/2012 RESOLVED:  
That Council considers an allocation of financial support to the Gurrung Sports Carnival when considering the 2012-13 budget.  
*Council comment/instruction:*  

OCM265/2012 RESOLVED:  
DRAFT SHIRE PLAN 2012-2013  
That Council adopts the Draft Shire Plan 2012-2013 as presented and submits it for public comment in accordance with the Local Government Act.  
*Council comment/instruction:*  

OCM272/2012 RESOLVED:  
The Transition of CDEP after June 2013  
That Council participates in discussions with potential partners which include all current WASC CDEP sites as well as communities served by DEMED and WARNBI and then, in a partnership, develop a tender to manage the delivery of CDEP and Employment services for the Gunbalanya Zone which includes the communities of Jabiru, Gunbalanya, Minjilang and Warruwi.  
*Council comment/instruction:*  

Review of Human Resources and Financial Delegations Manual  
OCM273/2012 RESOLVED:  
*Council comment/instruction:*  

West Arnhem Region Football Team  
OCM276/2012 RESOLVED:  
Provide administrative support to peak sporting body AFLNT in the development of a business plan for a West Arnhem regional team.  
*Council comment/instruction:*
Nominations for Positions on LGANT Executive Board
OCM277/2012 RESOLVED:
That Council nominates elected members to positions on the LGANT Executive Board as follows:
- President: Councillor Ralph Blyth;
- Vice President Shire: Councillor Ralph Blyth;
- Board Member – Shire: Councillor Ralph Blyth.

Councillor Allowances 2012-13
OCM280/2012 RESOLVED:
That Council adopts the allowances as follows:
a) Base and Electoral Allowances (cf. table in Minutes 25/07/12)
b) Professional Development Allowance (cf. table in Minutes 25/07/12)
c) Extra Meeting Allowance (cf. table in Minutes 25/07/12)
2) and that a total budget allocation of $345,000 be included in the 2012-13 Budget.

Schedule of Fees and Charges 2012-13
OCM281/2012 RESOLVED:
That the Schedule of Fees and Charges for 2012-13, dated 25 July 2012, be adopted, with the deletion of Airport Pick up and Drop off.

Shire Plan 2012-13 - Review of Submissions
OCM282/2012 RESOLVED:
That Council considers the submissions received, amend the Draft Shire Plan to reflect the decisions of Council at the Special Council Meeting held 25 July and adopt the Shire Plan 2012-13 as amended to meet the requirement of the Local Government Act.

Rates Declaration 2012-13
OCM283/2012 RESOLVED:
That Council adopts the Rates Declaration 2012-13 as follows: (cf Minutes SCM 25/07/12).

West Arnhem Shire Council Combined Operating and Capital Budget 2012-13
OCM284/2012 RESOLVED:
That Council
1) adopts the 2012-13 Budget summarised as follows: (cf. Minutes SCM 25/07/12)
2) allocates the estimated surplus of $558,000 as follows:
   a)$400,000 to core services salaries and wages; and
   b)$158,000 to a community projects account with the Council to determine the individual projects during the financial year.

ATTACHMENTS
1  Actions Update List - Non Confidential 8 August 2012.pdf
<table>
<thead>
<tr>
<th>Date of meeting</th>
<th>Action required</th>
<th>Status</th>
<th>Comments</th>
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<tbody>
<tr>
<td>09.09.09</td>
<td>Roads to Recovery - Maningrida</td>
<td>In Progress</td>
<td>29.02.12</td>
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<tr>
<td></td>
<td>155/09 RESOLVED:</td>
<td></td>
<td>The Acting CEO met with the Maningrida LRG in February.</td>
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</tbody>
</table>
|                | On the motion of Councillor Bruno Galaminde | | The work is being planned for the 2012 dry season. | [DI]
|                | Seconded Councillor Helen Williams | | |
|                | That the Council allocates the $500,000.00 from the | | |
|                | 2009/10 grant to add to the existing $100,000.00 to deliver | | |
|                | a high standard project along the Airport road Maningrida | | |
|                | that will remain in place for years to come. | | |
| 26.11.09       | Removal and Relocation of Demountables on Lot 948 Jabiru | In Progress | 29.02.12 |
| 233/09 RESOLVED: | | | The Mayor and Acting CEO met with the Gundjeihmi Aboriginal Corporation CEO |
|                | On the motion of Councillor Ralph Elyth | | and it was agreed that the development application as proposed was not going to |
|                | Seconded Councillor Stephen Baldwin | | be supported. A letter was sent to GAC confirming the discussion and advising that |
|                | | | the buildings would be made watertight. Discussion also included the possible sub- |
|                | | | leasing of additional houses in Jabiru for staff and we will be continuing discussions |
|                | That Council recommends the consideration of the | | with GAC. |
|                | relocation and refurbishment of demountable 1 to the 2010- | | [DI] |
|                | 2011 budget process and consult with Gundjeihmi Aboriginal | | |
|                | Corporation on the use of Lot 948. | | |
|                | Minute note 16 May 2012: | | [ACEO] |
|                | Acting CEO to provide costing of refurbishment of building | | |
|                | for habitation | | |
|                | Acting CEO to arrange for the building to be secured to | | |
|                | prevent squatting | | |
| 15.01.10       | Animal Welfare and Control Framework | In Progress | 03.07.12 |
| 15/10 RESOLVED: | | | The Maningrida Local Reference Group has been advised on the meeting in |
|                | On the motion of Councillor Mary Yarrimir | | Ramikjilping for dog culling, and the Group will work with Shire staff to prepare |
|                | Seconded Councillor Otto Dams | | guidelines for dealing with the cultural needs if dogs need to be euthanised. |
|                | That the Council: | | Consultation for Milijilping and Warrunji is being arranged with the two Local Boards |
|                | 3. Request a draft animal management by-law be presented | | for Ju. | [DI] |
|                | to the Council. | | |

**Action Officer**
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<th>Date of meeting</th>
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</thead>
<tbody>
<tr>
<td>23.06.10</td>
<td>Maningrida Peppercorn Leases 107/10 RESOLVED: On the motion of Councillor Ryan Seconded Councillor Wasaga 2. Upon successful negotiation of the lease, Council endorses the purchase of the playground equipment and associated materials in accordance with the funding agreement. Minute Note 16 May 2012: Acting CEO to provide background information to Maningrida Ward Councillors</td>
<td>In Progress</td>
<td>03.07.12 The funding has been extended until June 2013, and Ward Councillors have commenced discussions with the NLC for three locations.</td>
</tr>
<tr>
<td>08.09.10</td>
<td>Jabiru Swimming Pool Renaming 155/10 RESOLVED: On the motion of Councillor David Norton Seconded Councillor Stephen Baldwin That the Jabiru Swimming Pool is renamed as the Alberto Luglietti Memorial Swimming Pool.</td>
<td>In Progress</td>
<td>09.05.12 There-naming of the pool is to be arranged during the 30th anniversary celebrations for Jabiru in July 2012.</td>
</tr>
<tr>
<td>12.01.11</td>
<td>Monthly Agency Services Report OCM010/2011 RESOLVED: On the motion of Councillor David Norton Seconded Councillor Jonathon Williams 2. That the Director Corporate and Community Services approaches the Department of Justice to discuss the implementation of Community Service for young people breaking the law.</td>
<td>In Progress</td>
<td>09.05.12 Discussions with the Department of Justice have commenced but no decision has been made.</td>
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<tr>
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<tr>
<td>25.05.11</td>
<td>Regional Development Australia Fund</td>
<td>In Progress</td>
<td>09.05.12 Discussions will be held with elected members during the Community Issues session on 15 May</td>
</tr>
<tr>
<td>OCM65/2011 RESOLVED:</td>
<td>On the motion of Councillor Ralph F Blyth</td>
<td>Seconded Councillor Otto Dunn</td>
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</tr>
<tr>
<td>23.06.11</td>
<td>OCM0083/2011 RESOLVED:</td>
<td>In Progress</td>
<td>03.07.12 Word Councillors have commenced discussions within Gunbalanya</td>
</tr>
<tr>
<td>On the motion of Councillor Phillip Wasaga</td>
<td></td>
<td>Seconded Councillor Jonathon Williams</td>
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<tr>
<td>That Council meet with the existing groups in Gunbalanya to gain support to merge all local groups in the community into a Local Board for that community, similarly to what has been achieved in Maningrida.</td>
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<tr>
<td>13.07.11</td>
<td>Proposed Minjilang Community Transport Service - Minjilang GRM</td>
<td>In Progress</td>
<td>29.02.12 ALPA have advised that the Minjilang Store is not able to accept the offer to operate a taxi service. Refer OCM 256/2012</td>
</tr>
<tr>
<td>OCM111/2011 RESOLVED:</td>
<td>On the motion of Councillor Stephen Baldwin</td>
<td>Seconded Councillor Matthew Ryan</td>
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<td>That Council defer a decision on this matter pending Director Infrastructure discussion with ALPA and FaHCSIA with regards to alternate management arrangements.</td>
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<tr>
<td>Date of meeting</td>
<td>Action required</td>
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<td>10.10.11</td>
<td>Deed of Variation to the Property Management Service Agreement. OCM153/2011 RESOLVED: On the motion of Councillor Ralph Blyth Seconded Councillor Stephen Baldwin That the Chief Executive Officer correspond to the Minister of Housing, Local Government and Regional Services, relaying concern about the exclusivity of funding direction for housing repairs and maintenance to the growth town communities of Gumbalanya and Maringridi, disadvantaging the Minjilang and Warruwi communities as well as outstations within the West Arnhem Shire. Minute Note 16 May 2012: WASC invitation to be sent to Demed and BAC for presentations of their activities and issues in providing services to outstations.</td>
<td>In Progress</td>
<td>11.01.12 The CEO has reported that the concerns were raised with the Executive Director - Arnhem Region. The Acting CEO is following up on the correspondence to the Minister. A/CEO</td>
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<td></td>
<td>22.11.11</td>
<td></td>
<td>04.06.12 Demed are currently in administration with representatives of BAC providing advice. It is proposed to await the decision on Demed before any action takes place on this request. A/CEO</td>
</tr>
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<td></td>
<td>Budget 2011/2012 OCM167/2011 RESOLVED: On the motion of Councillor Stephen Baldwin Seconded Councillor David Norton That the Council authorise the development of a new policy on kerbing and guttering to be recovered within communities via a recovery system to be investigated.</td>
<td>In Progress</td>
<td>29.02.12 Correspondence has been sent to the Minister and the Acting CEO has discussed the background to the report with the staff preparing a briefing note for the Minister. Other Shires are very interested in the approach Council is taking and have asked for information once the response has been received. DI</td>
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<td>22.11.11</td>
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<td>14.12.12</td>
<td>Disposal and Relocation of Plant and Equipment</td>
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<td>OCM185/2011 RESOLVED:</td>
<td>On the motion of Councillor David Norton</td>
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<td>Secended Councillor Philip Wasaga</td>
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<td>That Council</td>
<td>1) notes the information on the changeover of vehicles, and</td>
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<td>2) delegates to the Mayor and Acting CEO in accordance with</td>
<td>s32 of the Local Government Act authority to dispose of the</td>
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<td>the following vehicles and plant in accordance with the</td>
<td>provisions of Section 152 of the Local Government Act and</td>
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<td>Minister's Guidelines:</td>
<td>a) Troop Carrier (Plant ID 904348) — by auction,</td>
<td></td>
<td>Complete 30.07.12 All vehicles listed have now been sold</td>
</tr>
<tr>
<td>b) Troop Carrier (Plant ID 904347) — by auction,</td>
<td>c) Caterpillar Grader (Plant ID 904600) — by auction,</td>
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<td>d) Prado (Plant ID 935181) — by commission</td>
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<td>24.01.12</td>
<td>Proposed Variation to the Territory Housing Repairs and</td>
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<td>Maintenance Service Level Agreement - Milingrida</td>
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<td>Progress Association Houses</td>
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<td>OCM002/2012 RESOLVED:</td>
<td>On the motion of Councillor Philip Wasaga</td>
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<td>Secended Councillor Matthew Ryan</td>
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<td>That Council delegates authority to the Chief Executive Officer and the Mayor in accordance with the provisions of</td>
<td>s32 of the Local Government Act to sign and affix the Common Seal to a Variation to the Territory Housing Repairs and</td>
<td></td>
<td>Complete 30.07.12 Territory Housing advised that a signed variation to the Service Level Agreement was not required and would be agreed via exchange of correspondence which has been completed via email.</td>
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<td>Maintenance Service Level Agreement to incorporate the existing houses leased to the Milingrida Progress Association, subject to the Chief Executive Officer and Mayor being satisfied that the interests of the Council are not compromised.</td>
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<td>24.01.12</td>
<td>Review of Penalties - Jabiru Town Development (Control of Dogs) By Laws</td>
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<td>OCM217/2012 RESOLVED:</td>
<td>On the motion of Councillor David Norton</td>
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<td>Secended Councillor Phillip Wasaga</td>
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<td>That Council</td>
<td>1) accepts in principle to revise the Schedules of Fees and Charges with respect to dog registrations and seek the</td>
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<td>advice of the Department of Housing, Local Government and Regional Services to amend the Jabiru Town Development</td>
<td>(Control of Dogs) By-Laws to</td>
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<td>(Control of Dogs) By-Laws to</td>
<td>a) allow for registration periods of one year and three years,</td>
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<td>b) amend the wording of By-law 16 (2) and (3)(b) to require that dogs held temporarily by a person other than the owner</td>
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<td>are required to have a current registration within the location where they are normally kept,</td>
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<td>03.07.12 The Department of Local Government has advised that there is no objection to what</td>
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<td>is proposed by Council however the process that applies to amending a By Law is</td>
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<td>the same as making a new By Law.</td>
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<td>The changes to the Jabiru By-Laws will be added to the process for the Community</td>
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<td>Dog By-Laws to reduce overall costs - e.g. legal fees</td>
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<tr>
<td>14.03.12</td>
<td><strong>PUBLIC RELATIONS - JABIRU 30TH ANNIVERSARY PREPARATIONS</strong></td>
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<td>OCM246/2012 RESOLVED:</td>
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<td>That Council</td>
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<td>1) classifies the 30th anniversary of the official opening of the Jabiru</td>
<td>Complete</td>
<td>30.07.12 Media Officer is liaising with interested organisations</td>
</tr>
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<td>township as an Event of Shire Significance and requests that Mayor Blyth</td>
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<td>meet with Gundjeihmi Aboriginal Corporation representatives to outline the</td>
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<td>proposed anniversary events, formally invite the participation of the</td>
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<td>Mirrar people and discuss any other suggested activities.</td>
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<td>2) issues a letter from Mayor Blyth to all Jabiru organisations and</td>
<td>Complete</td>
<td>30.07.12 Event celebrated on 26 July</td>
</tr>
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<td>stakeholders advising of the proposed schedule of activities for July,</td>
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<td>inviting their participation and offering use of the logo and PR support.</td>
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<td></td>
<td>3) publicly announces the schedule of events and logo in the West Arnhem Wire</td>
<td>In Progress</td>
<td>30.07.12 Information is being provided as it becomes available</td>
</tr>
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<td></td>
<td>and via a community mail out with the offer of PR support for other community</td>
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<td>initiated activities. PR Specialist to liaise with community members to</td>
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<td>encourage, publicise and support anniversary events. PR Specialist to</td>
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<td>actively seek media coverage of the anniversary and work with the Mayor and</td>
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<td>A/CEO to compile a list of special guests to be invited to Council events.</td>
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<td></td>
<td>considers a funding allocation within the draft 2012.2013</td>
<td>In Progress</td>
<td>09.05.12 This will be undertaken as part of the budget development</td>
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<td>Budget.</td>
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<td>4) requests the Acting Chief Executive Officer to prepare a list of the</td>
<td>In Progress</td>
<td>09.05.12 Yet to be undertaken</td>
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<td>Shire's communities and their anniversary dates for further consideration, and</td>
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<td></td>
<td>5) approves the re-naming of the Jabiru Swimming Pool as an event for the</td>
<td>In Progress</td>
<td>30.07.12 Awaiting response from family regarding the naming of the</td>
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<td>30th anniversary celebrations.</td>
<td></td>
<td>Jabiru Swimming Pool</td>
</tr>
<tr>
<td>Date of meeting</td>
<td>Action required</td>
<td>Status</td>
<td>Comments</td>
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<tr>
<td>14.03.12</td>
<td>PROPOSED MINJILANG COMMUNITY TRANSPORT SERVICE - MINJILANG GBM OCM256/2012 RESOLVED:</td>
<td>In Progress</td>
<td>09.05.12 Minjilang GBM has been advised but discussions have not been finalised</td>
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<td></td>
<td>That the item be deferred for further discussion with the Minjilang/ Warrumbi Government Business Manager.</td>
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<td>14.03.12</td>
<td>MOUNT BORRODAILLE ROCK ART DOCUMENTATION PROJECT OCM258/2012 RESOLVED:</td>
<td>In Progress</td>
<td>30.07.12 Still awaiting grant funding approval and proof of protection of rights.</td>
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<td>That Council approves to auspice of the Mount Borrodaile Rock Art Document Project, subject to the following conditions:</td>
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<td>evidence of NLC approval by the Traditional Land Owner Charles Mangirra, and</td>
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<td>evidence of protection of copyrights for the Traditional Land Owner.</td>
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<td>Minute Note 16 May 2012:</td>
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<td></td>
<td>Acting CEO to check on results of grant application</td>
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<td>If successful, check on confirmation of actions for protection of copyright</td>
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<td>AMENDMENTS TO DRAFT RISK REGISTER OCM260/2012 RESOLVED:</td>
<td>In Progress</td>
<td>03.07.12 A report was included in the 6 June Audit Committee Meeting and will be referred to the August Audit Committee Meeting</td>
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<td>That Council accepts the Risk Register (Management Strategies) be updated as follows:</td>
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<td>A/CEO A/CEO</td>
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<td>1) Target dates for mitigation strategy actions to be provided, and</td>
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<td>2) progress reports on strategy actions to be provided as a chronological record</td>
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<td>3) accepts the Officer recommendation to amend the following Risk Subject ratings:</td>
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<td>R.01 – Staff Turnover – change from High to Medium,</td>
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<td>L.01 – Cultural Beliefs – change from High to Medium,</td>
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<td></td>
<td>F.03 – Cash Management – change from High to Medium,</td>
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<td>and the listed Subjects be assessed by Internal Audit to verify the actions taken to change the rating have been implemented and justify the change of status.</td>
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<td>Date of meeting</td>
<td>Action required</td>
<td>Status</td>
<td>Comments</td>
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<tr>
<td>16.05.12</td>
<td>OCM251/2012 Resolved: GBD Local Priority Fund</td>
<td>In Progress</td>
<td>04.06.12 An extension of the funds to 30 June 2013 has been signed off. Maningrida Ward Councillors have initiated direct discussions with NLC for the three areas required for the playgrounds.</td>
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<td>2) requests the Acting CEO to present a report at the 13 June Ordinary Council Meeting.</td>
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<tr>
<td>13.06.12</td>
<td>Infrastructure Funding - Gumbalnya Community Road: OCM252/2012 RESOLVED:</td>
<td>In Progress</td>
<td>30.07.12 The proposal for the transfer of the Gumbalnya Community Store has been referred to the Minister for Local Government to seek direction on options.</td>
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<td>Application has been submitted and is due to be considered at an IRSD Infrastructure Meeting in early August.</td>
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<td>Date of meeting</td>
<td>Action required</td>
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<td>13.06.12</td>
<td>Gurrung Sports Carnival</td>
<td>In Progress</td>
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<td></td>
<td>OCM256/2012 RESOLVED:</td>
<td></td>
<td>That Council considers an allocation of financial support to the Gurrung Sports Carnival when considering the 2012-13 budget.</td>
</tr>
<tr>
<td>13.06.12</td>
<td>Draft Shire Plan 2012-2013</td>
<td>Complete</td>
<td>30.07.12 Draft Shire Plan has been considered by Council at the SCM held on 25 July</td>
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<td>OCM263/2012 RESOLVED:</td>
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<td>That Council adopts the Draft Shire Plan 2012-13 as presented and submits it for public comment in accordance with the Local Government Act.</td>
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<td>11.07.12</td>
<td>The Transition of CDEP after June 2013</td>
<td>In Progress</td>
<td>30.07.12 Meetings with organisations are being a ranged and a report will be submitted to Council in September</td>
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<td>OCM271/2012 RESOLVED:</td>
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<td>That Council participates in discussions with potential partners which include all current WASC CDEP sites as well as communities served by DEMED and WARNBI and then, in a partnership, develop a tender to manage the delivery of CDEP and Employment services for the Gunbalanya Zone which includes the communities of Jabiru, Gunbalanya, Minjilang and Warruwi.</td>
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<td>Date of meeting</td>
<td>Action required</td>
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<td>11.07.12</td>
<td>Review of Human Resources and Financial Delegations Manual</td>
<td>In Progress</td>
<td>30.07.12 With the commencement of the new CEO it considered appropriate to allow the CEO to review the documentation and submit reports through the August Finance and policy committee meeting.</td>
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<td>11.07.12</td>
<td>West Arnhem Region Football Team</td>
<td>In Progress</td>
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<td>OCM276/2012 RESOLVED: Provide administrative support to peak sporting body AFLNT in the development of a business plan for a West Arnhem regional team.</td>
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<td>11.07.12</td>
<td>Nominations for Positions on LGANT Executive Board</td>
<td>Complete</td>
<td>30.07.12 Nomination submitted to LGANT</td>
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<td>OCM277/2012 RESOLVED: That Council nominates elected members to positions on the LGANT Executive Board as follows:</td>
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<td>- President: Councillor Ralph Bluth</td>
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<td>- Vice President: Shire: Councillor Ralph Bluth</td>
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<td>- Board Member - Shire: Councillor Ralph Bluth</td>
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<td>25.07.12</td>
<td>Councillor Allowances 2012-13</td>
<td>Complete</td>
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<td>OCM280/2012 RESOLVED: That Council adopts the allowances as follows:</td>
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<td>a) Base and Electoral Allowances (cf. table in Minutes 25/07/12)</td>
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<td>b) Professional Development Allowance (cf. table in Minutes 25/07/12)</td>
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<td>c) Extra Meeting Allowance (cf. table in Minutes 25/07/12) 2) and that a total budget allocation of $345,000 be included in the 2012-13 budget.</td>
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</tbody>
</table>
25.07.12 Schedule of Fees and Charges 2012-13  
CCM281/2012 RESOLVED:  
That the Schedule of Fees and Charges for 2012-13, dated 25 July 2012, be adopted, with the deletion of Airport Pick up and Drop off.  
Complete

25.07.12 Shire Plan 2012-13 - Review of Submissions  
CCM282/2012 RESOLVED:  
That Council considers the submissions received, amend the Draft Shire Plan to reflect the decisions of Council at the Special Council Meeting held 25 July and adopt the Shire Plan 2012-13 as amended to meet the requirement of the Local Government Act.  
Complete  
30.07.12  
Reviewed Shire Plan to be before 8 August

25.07.12 Rates Declaration 2012-13  
CCM283/2012 RESOLVED:  
That Council adopts the Rates Declaration 2012-13 as follows: (cf Minutes SCM 25/07/12)  
Complete

25.07.12 West Ansham Shire Council Combined Operating and Capital Budget 2012-13  
CCM284/2012 RESOLVED:  
That Council  
1)adopts the 2012-13 Budget summarised as follows: (cf. Minutes SCM 25/07/12)  
2)allocates the estimated surplus of $558,000 as follows:  
a) $400,000 to core services salaries and wages and  
b) $158,000 to community projects account with the Council to determine the individual projects during the financial year.  
Complete

Complete
SUMMARY
Council is provided with items of correspondence of note both received and sent during the month of July 2012.

BACKGROUND
Due to the volume of incoming and outgoing correspondence received each month, it was Council’s decision at the 10 October Ordinary Council meeting to exclude copies of the correspondence from the agenda. Hard copies are to be made available to Council on the day of each Ordinary Council meeting for its perusal, with additional copies available on request to individual Elected Members.

COMMENT
Not applicable.

STATUTORY ENVIRONMENT
Not applicable.

POLICY IMPLICATIONS
Not applicable.

FINANCIAL IMPLICATIONS
Not applicable.

STRATEGIC IMPLICATIONS
Not applicable.

VOTING REQUIREMENTS
Simple majority.

RECOMMENDATION:
That Council receives and notes the items of incoming and outgoing correspondence.

ATTACHMENTS
There are no attachments for this report
SUMMARY
To seek feedback from Councillors on future directions for the West Arnhem Shire Council website.

BACKGROUND
The current West Arnhem Shire Council provides information about the Shire, its communities and Councillors, Shire activities and contact information. However, the layout, design and overall ‘feel’ of the website do not portray Council as a modern, professional organisation. The website is also difficult for staff to use, and it is a time-consuming exercise to update and change content.

There is room for improvement in the design, functionality and content of the current website. Some of the key areas to consider include:

1. to portray the Shire as a modern and professional organisation to our stakeholders and to attract job applicants through an enhanced website
2. having more prominent news from our communities on the homepage
3. establishing better channels to pitch good news stories to the media including through links to social media
4. make it easier for staff to change/alter content on the website
5. make it more efficient for staff to comply with Local Government Act (ie uploading minutes, public notices, shire plan and budget)
6. enhance Council’s ability to engage more with stakeholders, including local residents

COMMENT
Many other councils in the Northern Territory, both municipalities and shires, have recently invested in new websites to help improve the image of their council, allowing them to better engage with stakeholders.

Most of these website are moving from ‘information-based’ websites (ie a website that just provides information about the Shire) to ‘people-focussed’ websites (ie a website where the focus is about engaging with people and stakeholders, sharing their stories and providing more integrated approach with social media).

The Local Government Act currently requires councils to display a number of documents of their website. Currently, complying with the Act is a difficult and cumbersome task. The Northern Territory Government has also indicated they would like councils to engage more with stakeholders, particularly through local boards, and this process can be enhanced by a better functioning, more appealing website.
STATUTORY ENVIRONMENT
The Local Government Act requires a number of documents to be displayed on a council’s website.

POLICY IMPLICATIONS
Not applicable.

FINANCIAL IMPLICATIONS
Subject to the level of re-design and web-based interaction the project may require us to apply for a Closing the Gap Grant. If the cost was less than $5,000, staff consider that it could be accommodated within the existing IT and Communications budget allocation.

STRATEGIC IMPLICATIONS
An enhancement to the Shire website will assist implementing the Governance and Public Relations service delivery plans outlined in the Shire Plan.

VOTING REQUIREMENTS
Simple majority.

RECOMMENDATION:
That Councillor feedback on future directions for the West Arnhem Shire Council website is noted.

ATTACHMENTS
There are no attachments for this report.
SUMMARY
The purpose of this report is to provide Council with a summary of activities undertaken in the five communities within the Shire for the month of July 2012.

BACKGROUND
The reports are provided to reflect the activities undertaken but exclude those provided by Agency Services.

COMMENT
Not applicable.

STATUTORY ENVIRONMENT
Not applicable.

POLICY IMPLICATIONS
Not applicable.

FINANCIAL IMPLICATIONS
Not applicable.

STRATEGIC IMPLICATIONS
Not applicable.

VOTING REQUIREMENTS
Normal majority.

RECOMMENDATION:
That Council receives and notes the report; Shire Service Delivery Report – July 2012.

ATTACHMENTS
1 Shire Service Delivery Report - Maningrida DRAFT.doc
2 Shire Service Delivery Report - Warruwi DRAFT.doc
3 Shire Service Delivery Report - Gunbalanya DRAFT.doc
SHIRE SERVICE DELIVERY REPORT
(MANINGRIDA)

VISITORS

Northern Territory Government Environment representatives visited Maningrida and visited the proposed site for the Licensed Waste Management Site.

ACTIVITIES

BASKETBALL
Maningrida has the third largest basketball competition in the NT after Darwin and Alice Springs. There are 12 teams in the women’s competition and 10 in the men’s. Sportsmanship in both competitions has been a credit to the players and coaches who continually enforce the importance of shaking hands before and after the games. Weekly barbeques at the basketball have also helped to generate funds for the various teams who will compete at the up coming Jamaluk and Stone Country Festivals in Goulbourn Island and Gunbalanya respectively. The barbeques have also created a great atmosphere, especially during the school holidays and allowed the kids to get a cheap feed of healthy food.

AFL
The AFL team of Port Power had a player Robbie Grey) and there Indigenous Liaison Officer (Paul Vanderberg) for the club visited last Friday. The day was initiated by NTFL and Beautify Australia and commenced with a general clean up of the sporting environment, then a football clinic and an afternoon barbeque.

KIDS ON COUNTRY
The introduction of Kids on Country program throughout the school holidays allowed youth to travel out of town, accompanied by one or two elder members of the community and participate in recreational activities such as fishing, story telling and collection of bush foods. A great success which I’m sure will be eagerly anticipated in the next school holidays.

TOUCH FOOTBALL
The Introduction of Touch Football on Friday afternoons seems to be popular with the young kids, and the older generation too

MEETINGS

Drug, Alcohol Volatile Substance Committee of Maningrida had a meeting on the 23 July 2012 to discuss the need to distribute the policies and guidelines to ensure the community are aware of the requirements.

INFRASTRUCTURE SERVICES

LIGHTING FOR PUBLIC SAFETY
The community has 95 street lights working from a total of 138.

SWIMMING POOL
The Maningrida swimming pool has been busy over the school holidays.
LOCAL ROAD MAINTENANCE
West Arnhem Shire Council’s roads crew have been working on repairing the roads in the community. The road works is continuing to repair pot holes and clearing of the loose gravel off the road to provide a smooth and safe surface. The roads with regular maintenance should continue to improve.

TRAFFIC MANAGEMENT ON LOCAL ROADS
The training provided to the road repair crew in traffic management is evident with signage being displayed around the work site where repair work is being conducted.

WASTE MANAGEMENT AND LITTER CONTROL
The waste management site was visited by representatives from NRETAS. NRETAS have prepared a draft Environment Protection Licence to operate the premises for the disposal of waste by burial. There has been a delay in the licence being issued as it is a requirement of the licence that land owners provide their written consent to West Arnhem Shire Council operating the landfill at the site. Council is still waiting a response from the Northern Land Council. The Environment Protection Agency have been notified and are endeavouring to follow up with the Northern Land Council in a bid to expedite the written permission.

AIRPORT MAINTENANCE
The airport lighting upgrade has been completed.

POWER, WATER AND SEWERAGE
Power and Water have been conducting regular monitoring of the water supply since the chlorinated and fluoride treatment of the water supply started last month.
SHIRE SERVICE DELIVERY REPORT
(WARRUWI)

VISITORS

DEAN RIOLI (NEW CANDIDATE FOR LABOR ARAFURA)
Dean Rioli visited the island on 17 and 18 July 2012 meeting TO’s and community members, on the 18 July 2012 there was a surprise visit by the Minister Dr Chris Burns and Rob Picton who came to support Dean’s campaign for the seat of Arafura. Minister Burns caught up with community members that he has know for years ago during his time in Maningrida.

BUREAU OF METEOROLOGY (BOM)& CONTRACTORS
BOM and 7 contract companies from around Australia travelled to Warruwi to perform a site inspection in preparation for the installation of the new BOM Radar Tower. The Radar will cover the complete Top End in weather patterns and cyclone tracking. It is proposed that the works will commence sometime in August 2012. With the Shire contracting out the use of machinery to complete the works.

EVENTS

NAIDOC WEEK SATURDAY BBQ
The GBM of Warruwi brought together community members to celebrate NAIDOC week, with the NLC providing $500 towards purchasing food for a lunch and evening meal as part of the NAIDOC week celebrations. On Saturday there was a march through the streets of Warruwi ending at the Youth Hall, where lunch and dinner were supplied. There were basketball games and football games during the afternoon. Unfortunately there were very few adults that attended however the children that turned up had a great time and good meals.

ACTIVITIES

HOLIDAY CAMPING
Half the community has been camping at Bottle Rock which currently looks a little like a tent city. The community has been enjoying the cool weather and the opportunity to fish and hunt for turtle along the beaches.

STRATEGIC ISSUES

COMMUNITY CLEAN UPS
Keeping the community clean is foremost in the mind of many in the community with a need to be recognise the cleanliness of our community through the Territory Tidy Town Awards in October 2012. The Works Gang, CDEP, school holiday program and parents have all been involved at different times in working towards the competition.

STAFFING

The Senior Administrative Officer for Warruwi finished up with WASC on the 6 July 2012. A temporary employee from Hays recruitment commenced working in the Warruwi office on 10 July 2012, her name is Steph Atkinson. The Senior Administrative Officer position has since been advertised.

Suzanne Bolland has been appointed as the Coordinator Mardbalk Arts. Suzanne is due to commence her role in the position on 30 July 2012.
A volunteer worker with Indigenous Community Volunteers (ICV) “Rose Too” will be arriving in the community on the 25 July 2012 to commence as the Project Coordinator for the Jamaluk Festival which will be on the 17 and 18 August 2012.

PROJECTS

JAMALAK FESTIVAL
With a new Arts Coordinator and a Volunteer Project Coordinator coming to the island in a few weeks, the progress towards a successful festival will gain momentum. WASC has secured $19,000 for the Jamaluk Festival for this year which will support the festival in providing good entertainment and activities for the whole community.

INFRASTRUCTURE SERVICES

LIGHTING FOR PUBLIC SAFETY
A recent audit of the street lights in the community indicates 41 non operational with only 25 currently working. Electrical Contractors will be coming to the Island to carry out works for PAWA and the Bureau of Meteorology and it is hoped the lights can be repaired at a reduced cost while they are on the Island.

MAINTENANCE BUILDINGS AND FIXED ASSETS
The Shire Office air-conditioning requires repairs and a contractor has been requested to provide a quote to have this fixed.

PLANT AND EQUIPMENT
The Excavator has been sent to Maningrida to assist in rebuilding the landfill site. The Case Loader has been repaired and returned to the island.

AIRPORT MAINTENANCE
Airport is currently being maintained and slashed with the John Deere ride on mower.

POWER, WATER AND SEWERAGE
We have had some problems with the sodium hypochlorite being “off” which has resulted in some low readings of chlorine in the water in the past few weeks. This is being managed much better now.
SHIRE SERVICE DELIVERY REPORT  
(GUNBALANYA)  

VISITORS  

The Money Management team visited Gunbalanya from 16 to 20 July 2012 to assist community members to complete their tax returns.

Dr Elizabeth Tudor, BVSc (Hons) Professor, Faculty of Veterinary Science, University of Melbourne and a team of promising young veterinarians visited the Community for a period of two weeks. During this time the team worked long hours and desexed over 100 dogs. The trip also included a 4 day visit to the outstations.

Dr Susan Lowish, School of Culture and Communication, University of Melbourne and 10 students stayed for a week in Gunbalanya and worked alongside indigenous artists at the Injalak Art Centre.

Menzies, Centrelink and Job find continued to provide their regular service to the community.

EVENTS

MEN’S AFL  
The grand final was held on Saturday, 7 July 2012, between Banyan and Injalak. The teams did not disappoint their fans providing a very close and exciting game. At one point during the game Team Injalak played with only 19 players. West Arnhem Shire Council staff held a BBQ to raise money towards the School Holiday vacation trip to Mamadawerrie outstation.

CAMPING TRIP – MAMADAWERRIE OUTSTATION  
The weekend of 13 to 16 July 2012 Gunbalanya Sport & Rec Coordinator Andrew Wainwright and Traditional Owner Gabby Gumurdul escorted 12 school aged children with Matt Harrigan representing Mission Australia. The children spent the weekend camping, cooking, hunting, fishing and enjoying bush culture. An immense amount of fun and good times experienced by all.

ACTIVITIES

WOMEN’S BASKETBALL  
Basketball is picking up with more people attending each week as community members start to return from extended break. The Women’s Basketball will continue for another three months and hopefully will use WASC Basketball courts by end of August when electrical work is enacted by contractors.

At present the WASC is awaiting uniforms to arrive for all players and the costs of uniforms were generously donated by the Gunbalanya Sports & Social. A total of 4 teams are making up this competition on a weekly basis.

BLUE LIGHT DISCOs  
Sport and Recreation are continuing to assist the Police with the running of the Blue Light Disco each fortnight. All proceeds raised on the night are reinvested into the event to purchase equipment. Gunbalanya School will resume 7 August 2012.
FAMILY FUN DAY
A Family Fun Day is scheduled to be held at the Pool Complex Saturday, 11 August 2012 from 12 pm – 5 pm. Activities will include games for kids plus jumping castle and water slides.

FAMILY MOVIE NIGHT
A family movie night – Outback Pictures will be held at pool – Thursday 23/08/12 the show screening will be ‘Three boys dreaming’, the movie is about three indigenous boys’ dreams of playing in the AFL.

DRINK DRIVING COURSE
The course was held in Gunbalanya with a total of 10 participants all successfully completing the course over a 1 week period.

CERT II IN CARPENTRY
The course is currently being held in Gunbalanya with a total of 15 participants completing the training course over a 2 week period. They have been upgrading and repairing staff housing. Sam, course coordinator from Bachelor College is also assisting with the installation of new security screens at the Council Office.

INDIGENOUS COMMUNITY VOLUNTEERS (ICV)
Jill and Terry ICV have been in the community for 3 weeks. Jill has been assisting the local CDEP participants with sewing lessons. Terry has been working along side the CDEP lads renovating staff houses in line with the Cert 11 in Carpentry at Lot 385

MEETINGS

STONE COUNTRY FESTIVAL
The Stone Country Festival meeting is was held on Tuesday, 10 July 2012. Concerns were raised over the condition of the road. A letter to the Department of Construction and Infrastructure will be sent on behalf of the Committee to try and have the road graded and watered prior to the Festival. The park toilets will have to be boarded up for no entry as continual vandalism has left the shire in no position to continue to repair public toilets in park.

NORTHERN TERRITORY EMERGENCY SERVICE (NTES)
A meeting was organised with a small group of community members and some WASC staff to start up a local Volunteer NTES for Gunbalanya and surrounds. This visit also coincided with a grass fire near the Market Gardens and the volunteers experienced there first fire fighting training.

STRATEGIC ISSUES
Territory Alliance have been requested to halt Civil Works in community and recommence all work as work performed is not up to the required standard the shire and community expect,

COMMUNITY ISSUES
The Safe House is up and running successfully. The new manager has been working hard over the last 3 months and has gained the confidence of the local community thus providing a safe and happy environment to assist women to become strong and confident.

STAFFING
SSM Manager
The Shire Service Manager positioned has been filled. Kupa Teao has accepted the role of Gunbalanya SSM and will take up his position on Tuesday 7 August 2012.

MARKET GARDEN
The position for the CDEP Market Garden Team Leader has been filled by Dave Browngedge. There is considerable amount maintenance work required to return the market garden to operational standard as achieved in the past for the benefit of the community.

PROJECTS

AGED CARE UPGRADE
Funding has been approved for the variation at the Age Care Facility. This funding will be available mid July 2012. The work will include painting, landscaping and electrical upgrades. SIHIP participants that were previously employed with Territory Alliance have now rejoined the CDEP crew. Their knowledge and experience will assist the CDEP participants with the landscaping and painting upgrades.

The Home And Community Care facility in Gunbalanya has been selected for an audit by NT Government. This is standard procedures which occurs every 3 years and is currently being scheduled for August 2012.

GUNBALANYA OFFICE EXTENSION
The plans and materials required for the alterations to the Gunbalanya Office have been received. The project is expected to commence early August when the Building Mentor at Minjilang has completed the renovations to the Old Clinic.

INFRASTRUCTURE

ROADS
The state of the road between the crossing and Gunbalanya is in need of an urgent upgrade. The road base has been compromised and is unable to be graded sufficiently for safety. The Council has also received numerous phone calls from concerned residents that the road from Gunbalanya to Gurig is unacceptable, with corrugations and wash outs. Preventive measures and major road works need to be implemented before there is a life lost due to a road accident.
It is expected the road works to commence at the beginning of August by the Department Construction and Infrastructure Contractors.
SHIRE SERVICE DELIVERY REPORT
(JABIRU)

VISITORS

Jabiru had no Visitors in the last period. However Power and water are visiting Jabiru Depot this week to review the lease arrangements with Westarnhem Shire Council. Power and Water currently occupy the Donga and some caged area for there equipment and office space.

ACTIVITIES

Sims metal have returned to Jabiru for an inspection of the amount of recyclable material that has been stocked piled. They will return with their mobile crusher and bale up the material and ship it of site to Adelaide. They will then send us a monetary refund that should see council receive approx around $5000.00 for the product. Recycling material is still being baled up and sent to Sims in Darwin at no cost and the large stock pile is now almost cleaned out. There has been some $13000.00 to $15000.00 refunded back to Westarnhem Shire Council from recycle materials.

MEETINGS

There have been some meetings in regards to the Dingo situation at Jabiru but they are sill ongoing and will be quoted in next months report.

STRATEGIC ISSUES

No change from last report.

COMMUNITY ISSUES

There are some community issues with leaking fire hydrants and water meters around town with Shire staff responding to these issues as fast as possible and will continue working through them. As the new financial term has commenced it is planned to repair or replace the water meters as they fail.
There are some street signs missing around the township of Jabiru. These have been identified and a list and emailed to Norsigns for a quote. Shire staff will then place them in their respective positions. The quote has still not been provided to council by Norsigns at this stage.
There is an issue with broken and missing storm entry water drain Gatic lids. These have been made safe and a quote is being prepared to replace them with new ones. This work has been programmed to be carried out this financial year.

STAFFING

One staff member is still on notice that he must leave his place of residence in order to hand it back to the E.R.A member who is the allotted tenant. If the Shire cannot supply or assist in finding alternative accommodation the staff member has no alternative but to resign and leave town. This would be very unfortunate as the staff of Jabiru have finally been consistent and working in together. The Shire has been approached by another town resident that has his own accommodation seeking employment. This may once again lighten the work load by filling the fourth position.
PROJECTS

The staff along with the Service Manager have been working on a waste management strategy that will see the different types of waste at the land fill site be placed into special bay’s to make it easier to separate and handle the waste stream. This is still an ongoing project.

INFRASTRUCTURE SERVICES

LIGHTING FOR PUBLIC SAFETY

There has been an issue with solar lighting on the path way from the E.R.A. mess to the Sporting Club. This is still under investigation with Power and water and will be reported on in the next council report.

FUNERAL ASSISTANCE

There has been a request submitted to the Traditoinal owners to have some ashes laid in the Jabiru area. Permission has been granted and the full details will be submitted to council in the new year.

SWIMMING POOL

The doors at the swimming pool have been replaced to make the complex secure with the new key to like locks have been fitted. The chlorine injection system has had a full service as it was failing and over due for service. The system is now working well and the quality of the pool water is well within Australian guide lines.

COMPANION ANIMAL WELFARE AND CONTROL

Dog patrols are still on going how ever there have been further reports of attacks at the Aurora Caravan Park. At this stage Parks Australia have taken some of council traps set them and also assisted council staff in the removal of two well known offending Dingos.

LOCAL ROAD MAINTENANCE

Pot hole repairs are on going.

WASTE MANAGEMENT AND LITTER CONTROL

Waste management and sporting facility litter control is ongoing.

PLANT AND EQUIPMENT

There has been some damage to the front end loader at the landfill site. Vandals have broken some lights and glass. Staff will now house the loader at night in the sewerage pond compound to prevent the acessess to the loader after hours.
SUMMARY
The purpose of this report is to advise Council on a response to our enquiry on the use of Section 157 of the Local Government Act to raise revenue for specific works.

BACKGROUND
Council sought to evaluate the use of s157 to raise revenue for road upgrades within the communities. The report presented to Council via the Finance and Policy Committee on 21 December 2012. An extract of the report is provided as follows:

 Estimates by community are listed as follows:

<table>
<thead>
<tr>
<th>Community</th>
<th>Estimated Road Length</th>
<th>Estimated Cost (Kerbing only)</th>
<th>Estimated Number of Lots</th>
<th>Estimated Charge per Lot</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gunbalanya</td>
<td>5,900m</td>
<td>$660,800</td>
<td>Approx including subdivisions 290 new</td>
<td>$2,300</td>
</tr>
<tr>
<td>Maningrida</td>
<td>11,100m</td>
<td>$1,243,200</td>
<td>Approx including subdivision 350 new</td>
<td>$3,600</td>
</tr>
<tr>
<td>Minjilang</td>
<td>3,200m</td>
<td>$358,400</td>
<td>Approx 75</td>
<td>$4,800</td>
</tr>
<tr>
<td>Warruwi</td>
<td>2,400m</td>
<td>$268,800</td>
<td>Approx 85</td>
<td>$3,200</td>
</tr>
<tr>
<td>TOTALS</td>
<td>22,600m</td>
<td>2,531,200</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

These estimates are for discussion purposes only as they do not include repairs to bitumen surfaces, backfilling along the new kerbs, damage during installation, and a range of other costs. In addition, as stated previously the existing roads are not necessarily ready for kerbing.

The number of lots needs checking, but also includes lots that are under the Council’s control. If the number of lots was reduced to include these (as Council’s do not normally charge themselves for services etc) then the estimate per lot will increase significantly.

A letter, written to the Minister for Local Government on 7 February seeking comment on the proposed use of s157 was responded to on 9 July 2012. A copy of the correspondence is included as an attachment.

The response in effect is non-committal and suggests that Council seek legal advice on the use of the Section. Reference is made to a decision of the Northern territory Supreme Court in a case involving the Alice Springs Town Council. The subject of that case was the Council’s attempt to impose a ‘liquor litter charge’ which the Supreme Court ruled against. Without debating the case the
circumstances to which the West Arnhem Shire Council seeks to use the Section is identical to the example quoted in the Local Government Act.

The estimated amount sought across the four communities is equal to about three years of Rates paid by the Northern Territory Government through its agencies. It is unlikely that the Northern Territory Government would pay willingly and could dispute the use of the Section.

At this point in time the information should be used as input to the Shire Financial Sustainability Review Taskforce which may or may not exist after the elections in August.

**COMMENT**

No additional comment is provided.

**STATUTORY ENVIRONMENT**

Section 157 of the Local Government Act was written to enable Councils to raise revenue for specific purposes; however it would seem that the author did not consider the implications within remote aboriginal communities.

**POLICY IMPLICATIONS**

There are no specific policies that apply.

**FINANCIAL IMPLICATIONS**

There are no direct financial implications associated with this report as the works proposed will not take place without external funding.

**STRATEGIC IMPLICATIONS**

The use of the Local Government Act remains an issue within remote aboriginal communities as the predominant ratepayer is the Northern Territory Government and the ability to raise revenue through rates and other charges will continue to be limited by their capacity or willingness to pay.

**VOTING REQUIREMENTS**

Simple majority.

---

**RECOMMENDATION:**

That Council notes the report and the Chief Executive Officer makes a submission to the Shire Financial Sustainability Review Taskforce on the apparent ineffective use of s157 of the Local Government Act to raise revenue for undertaking improvement works within remote communities.

---

**ATTACHMENTS**

1. LG Act extract s157.pdf
2. Minister for LG response.pdf
Division 2  Charges

157  Imposition of charges

(1) If a council carries out work, or provides services, for the benefit of land, or the occupiers of land, within its area, the council may declare a charge on the land.

(2) A declaration of a charge must:

(a) state the amount or basis of the charge; and

(b) identify the land to which the charge will apply.

(3) The amount of a charge need not be limited to the cost of providing the service.

(4) Subject to the following exceptions, the provisions of this Chapter applicable to rates apply with necessary adaptations and modifications to charges imposed under this section.

Exceptions

1  A charge may be imposed on land that is not liable to rates (including land that is exempt from rates).

2  A charge may have a reasonable basis that differs from rates.

Example

A charge to recover the cost of kerbing might consist of an amount per metre of the frontage of an allotment.

3  The provisions for rate concessions do not apply to charges.
Mr Alex Douglas  
Acting Chief Executive Officer  
West Arnhem Shire Council  
GPO Box 4248  
DARWIN NT 0801

Dear Mr Douglas

Thank you for your letter dated 1 February 2012, in which you requested advice on whether the council could use section 157 of the Local Government Act (the Act) to raise revenue by declaring charges on land in order to make infrastructure improvements.

I understand the specific purpose for which you wish to raise charges is a program of sealing and kerbing of roads across the communities of Gunbalanya, Maningrida, Minjilang and Warruwi.

I bring your attention to a recent decision of the Northern Territory Supreme Court in Yeperenyu Pty Ltd & Anor v Alice Springs Town Council in relation to the use of section 157 of the Act. I would also encourage the council to seek its own legal advice on the proposed charge.

With the release of the Shire Financial Sustainability Review and the establishment of a Taskforce to progress the report’s recommendations, the whole picture of revenue raising and service delivery expenditure is being examined closely. Road infrastructure has been identified as a key area and I have emphasised that the Territory needs to work in partnership with the Australian Government to maintain the road network.

While I am aware the cost estimates you have provided to the Department of Housing, Local Government and Regional Services (the department) are preliminary, the proposal is to raise approximately $2.5m in charges. I understand these charges will principally be raised from remote public housing dwellings, for which the department pays rates and charges and government employee housing dwellings for which a number of other Northern Territory Government (NTG) agencies pay rates and charges.
A charge of this magnitude would require consideration in the context of the NTG's limited budget, which you acknowledge in your letter.

I would like to thank you for advising me of this proposal at this stage and for your endeavours on behalf of West Armham Shire Council.

Yours sincerely

MALARNDIRRI McCARTHY

- 9 JUL 2012
SUMMARY

The purpose of this report is for Council to consider a request from the Maningrida Progress Association to have the rates waived for their residential properties in Maningrida.

BACKGROUND

The Maningrida Progress Association has written via email seeking to have Council waive the rates for 20 properties in Maningrida.

An extract from the email reads as follows:

Hi Alex,

Recently, Maningrida Progress Association received invoices for General Rates and Charges for the first time from West Arnhem Shire Council.

We wish to advise that the above notice includes 20 public community houses which are currently managed by NT Territory Housing. There is no rental gain by MPA. We understand that rates and charges are inapplicable to public housing stock.

As MPA is an Aboriginal non-profit organisation looking after the welfare of the local indigenous people, we wish to request the Shire to waive the rates of $20900.00 on these 20 community houses. Please refer to the list as attached.

Your kind co-operation in the above matter will be very much appreciated.

Regards,

Jimmy Tan
General Manager
Maningrida Progress Association Inc

In late 2011 Council received advice from the Department of Housing that they were negotiating with the Maningrida progress Association to treat the residential properties held by the Association under Special Purpose Leases as though they were community housing managed by the Department. The negotiations were concluded in early 2012 and the houses now fall under the provisions of the Territory Housing Repairs and Maintenance, and Tenancy Management service agreements.
Rates Notices were first issued on 26 August 2011. The properties and applicable Rates and Rubbish Charges are detailed as follows:

<table>
<thead>
<tr>
<th>Property No.</th>
<th>Community Houses Location</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>800826</td>
<td>LOT 128</td>
<td>$1,045.00</td>
</tr>
<tr>
<td>800827</td>
<td>LOT 132</td>
<td>$1,045.00</td>
</tr>
<tr>
<td>800828</td>
<td>LOT 182</td>
<td>$1,045.00</td>
</tr>
<tr>
<td>800829</td>
<td>LOT 183</td>
<td>$1,045.00</td>
</tr>
<tr>
<td>800830</td>
<td>LOT 184</td>
<td>$1,045.00</td>
</tr>
<tr>
<td>800831</td>
<td>LOT 185</td>
<td>$1,045.00</td>
</tr>
<tr>
<td>800832</td>
<td>LOT 186</td>
<td>$1,045.00</td>
</tr>
<tr>
<td>800833</td>
<td>LOT 187</td>
<td>$1,045.00</td>
</tr>
<tr>
<td>800834</td>
<td>LOT 188</td>
<td>$1,045.00</td>
</tr>
<tr>
<td>800835</td>
<td>LOT 189A</td>
<td>$1,045.00</td>
</tr>
<tr>
<td>801879</td>
<td>LOT 189B</td>
<td>$1,045.00</td>
</tr>
<tr>
<td>800838</td>
<td>LOT 205</td>
<td>$1,045.00</td>
</tr>
<tr>
<td>800839</td>
<td>LOT 206</td>
<td>$1,045.00</td>
</tr>
<tr>
<td>800840</td>
<td>LOT 207</td>
<td>$1,045.00</td>
</tr>
<tr>
<td>800841</td>
<td>LOT 208</td>
<td>$1,045.00</td>
</tr>
<tr>
<td>800843</td>
<td>LOT 215</td>
<td>$1,045.00</td>
</tr>
<tr>
<td>800844</td>
<td>LOT 255</td>
<td>$1,045.00</td>
</tr>
<tr>
<td>800842</td>
<td>LOT 214A</td>
<td>$1,045.00</td>
</tr>
<tr>
<td>801880</td>
<td>LOT 214B</td>
<td>$1,045.00</td>
</tr>
<tr>
<td>801881</td>
<td>LOT 214C</td>
<td>$1,045.00</td>
</tr>
</tbody>
</table>

**Total Community Housing Rates**  $20,900.00

Enquiries have been made with Territory Housing and the advice is that the agreement with the Association does not include the payment of Rates and Charges.

Given that the Notices were issued well before the agreement with Territory Housing then the Association is considered to be liable for their payment.

With respect to the status of the Association as an “Aboriginal non-profit organisation”. The Association operates commercial operations within Maningrida and is required to pay rates on that land. There is no apparent reason or evidence to waive the rates and charges for the houses.

**COMMENT**

No additional comment is provided.
STATUTORY ENVIRONMENT
The most relevant section of the Local Government Act is s144, which reads:

144 Exempt land
(1) The following land is exempt from rates:
   (a) Crown land occupied by the Territory for a public purpose (other than the provision of public housing);
   (b) land of the council, other than such land leased for a purpose that does not give rise to an exemption under some other provision of this section;
   (c) a public place consisting of:
      (i) a park, garden or reserve; or
      (ii) a playground or sports ground; or
      (iii) a cemetery; or
      (iv) a road;
   (d) land belonging to a religious body consisting of:
      (i) a church or other place of public worship; or
      (ii) a place of residence for a minister of religion associated with a church or other place of public worship; or
      (iii) a place of residence for the official head in the Territory of the religious body; or
      (iv) an institution for religious teaching or training;
   (e) a public hospital;
   (f) land used for a non-commercial purpose by a public benevolent institution or a public charity;
   (g) a kindergarten, pre-school, school, university or other tertiary educational institution;
   (h) land recognised by the council as a youth centre;
   (i) a public library or public museum;
   (j) the common property in a units plan or building development plan registered under the Real Property (Unit Titles) Act;
   (k) land owned by a Land Trust or an Aboriginal community living area association except:
      (i) land designated in the regulations as rateable; or
      (ii) land subject to a lease or a licence conferring a right of occupancy; or
      (iii) land used for a commercial purpose;
   (l) land exempted from rates under another Act.

(3) In deciding whether land is used for a commercial or non-commercial purpose, the fact that the user is a public benevolent institution or a public charity is irrelevant: the question is to be decided according to the nature of the use and not the nature of the user.

(2) If land is used for 2 or more different purposes, and 1 or more but not all the purposes are exempt, the land is not exempt from rates unless the non-exempt purpose is merely incidental to the exempt purpose.

Example
An allotment consists of a public museum containing a cafeteria. The existence of the cafeteria would not negative the exemption. However, if it were a restaurant attracting customers in its own right, it would do so.

POLICY IMPLICATIONS
No specific policies apply.
FINANCIAL IMPLICATIONS

The question in relation to the request is not what the staff or Council consider to be the appropriate stance in this matter – it is what is correct in regards to the Local Government Act. The payment of rates and charges is a fundamental obligation under the Local Government Act, and the onus is on the individual ratepayer to prove their status, particularly when seeking an exemption under the provisions of Section 144.

STRATEGIC IMPLICATIONS

The payment of Rates and Charges is the one area that Council has the ability to raise revenue that is not sourced from another tier of government. The Local Government Act makes provisions for certain occupiers or land uses to be exempt. Where exemption is established then not charging rates is lawful. It is not appropriate for Council to make a determination on eligibility where evidence of exemption is required but is not provided.

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION:
The Maningrida Progress Association Incorporated is advised that Council does not consider that it is exempt from Rates and Charges and if it considers itself to be eligible within the provisions of the Local Government Act then it should provide evidence to substantiate that view.

ATTACHMENTS

There are no attachments for this report.
SUMMARY

The purpose of this report is to provide Council with the acquittal documentation provided to the relevant departments of the Northern Territory Government.

BACKGROUND

It is a requirement of the funding agreements relating to Closing the Gap and Special Purpose Grants provided by the Northern Territory Government that the annual acquittals for those grants be provided to Council for their information and noting.

COMMENT

No comment required.

STATUTORY ENVIRONMENT

It is a requirement of the funding agreements when accepting Closing the Gap and Special Purpose Grants.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

STRATEGIC IMPLICATIONS

Not applicable.

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION:

That Council notes the annual acquittals for Special Purpose and Closing the Gap Grants as listed in the attachments.

ATTACHMENTS

1  CTG-SPG ACQUITTALS - ALL COMPLETED.pdf
WEAST ARNHEM SHIRE COUNCIL
2009 -10 ACQUITTAL OF CLOSING THE GAP GOVERNANCE GRANT

File number: 2009/0846
Purpose of Grant: To assist with the cost of elected member professional development.

Date of Approval of Variation to Grant (if applicable) N/A

INCOME AND EXPENDITURE STATEMENT FOR THE PERIOD ENDING 30 June 2010

Closing the Gap Grant $30,783
Other income $50,000
Total income $30,783

Expenditure (Specify accounts and attach copies of invoices or ledger entries)

Total Expenditure $8,499
Surplus/(Deficit) $22,284

We certify, in accordance with the conditions under which this grant was accepted, that the expenditure shown in this acquittal has been actually incurred and reports required to be submitted are in accordance with the stated purpose of this grant.

Statement prepared by ________ 20/7/2012

Laid before the Council at a meeting held on 20/1/2011. Copy of minutes attached.

Authorised Person ________ 20/1/2011

--- DEPARTMENTAL USE ONLY
CTG. amount correct? YES/NO
Expenditure conforms with purpose YES/NO
Minutes checked YES/NO

Balance of funds to be acquitted $ / / 

Date next statement due / / 

Prepared by

Comments

Local Government Business Support / /
West Arnhem Shire Council

2010-2011 ACQUITAL OF CLOSING THE GAP GRANT

Department of Housing, Local Government & Regional Services
File number: 2010/07/849

Purpose of Grant: To fund performance systems support and training.

Date of Approval or Variation to Grant (if applicable) / 01/2011

INCOME AND EXPENDITURE ACQUITTAL FOR THE PERIOD ENDING 30 June 2012

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Closing the Gap Grant</td>
<td>$42,100</td>
</tr>
<tr>
<td>Other income</td>
<td></td>
</tr>
<tr>
<td><strong>Total Income</strong></td>
<td><strong>$42,100</strong></td>
</tr>
<tr>
<td>Expenditure (Specify accounts and attach copies of invoices or ledger entries)</td>
<td>$42,100</td>
</tr>
<tr>
<td><strong>Total Expenditure</strong></td>
<td><strong>$42,100</strong></td>
</tr>
<tr>
<td><strong>Surplus/Deficit</strong></td>
<td><strong>NIL</strong></td>
</tr>
</tbody>
</table>

Certify, in accordance with the conditions under which this grant was accepted, that the expenditure shown in this acquittal has been actually incurred and reports required to be submitted are in accordance with the stated purpose of this grant.

Acquittal prepared by /Am First 04/2012

Laid before the Council at a meeting held on 20/07/2012. Copy of minute attached.

Authorized Person /20/01

DEPARTMENTAL USE ONLY

Grant amount correct? YES/NO
Expenditure conforms to purpose YES/NO

Balance of funds to be acquitted $ 0

Date next acquittal due / / 01

ACQUITAL ACCEPTED YES/NO

Prepared by /Peter Thomson – Manager Grants Program, Executive Officer NT Grants Commission

Attachment 1  CTG-SPG ACQUITALLS - ALL COMPLETED.pdf Page 79
WEST ARNHEM SHIRE COUNCIL

2010-2011 ACQUITTAL OF CLOSING THE GAP GRANT

Department of Housing, Local Government & Regional Services

File number: 2010/07/948

Purpose of Grant: To extend the Gumbalanya council offices.

Date of Approval of Variation to Grant (if applicable) / 201

INCOME AND EXPENDITURE ACQUITTAL FOR THE PERIOD ENDING 30 June 2012

Closing the Gap Grant

Other income

Total income

Expenditure (Specify accounts and attach copies of invoices or ledger entries)

Total Expenditure

Surplus/(Deficit) $ 161,470

Certify, in accordance with the conditions under which this grant was accepted, that the expenditure shown in this acquittal has been actually incurred and reports required to be submitted are in accordance with the stated purposes of this grant.

Acquittal prepared by

Laid before the Council at a meeting held on 201. Copy of minutes attached.

Authorised Person

DEPARTMENTAL USE ONLY

Grant amount correct? YES/NO

Expenditure conforms to purpose YES/NO

Minutes checked YES/NO

Balance of funds to be acquitted

Date next acquittal due

ACQUITTAL ACCEPTED YES/NO

Prepared by

Comments

Peter Thornton - Executive Officer, NT Grants Commission


2011-2012 ACQUITTAL OF CLOSING THE GAP GRANT

Department of Housing, Local Government & Regional Services

Purpose of Grant:
- Assisting with the implementation of the recommendations from the departmental audit;
- Complimenting the council's application for overdraft facilities in the development of cash flow analysis/statements; and
- Assist the council's finance manager to implement changes in the organisation in the coming months.

Date of Approval of Variation to Grant (if applicable) 21/09/2011

INCOME AND EXPENDITURE ACQUITTAL FOR THE PERIOD ENDING 30 June 2012

Closing the Gap Grant $30,000

Other income

Total income $30,000

Expenditure (Specify accounts and attach copies of invoices or ledger entries)

Total Expenditure

Surplus/(Deficit) $NIL

Certify, in accordance with the conditions under which this grant was accepted, that the expenditure shown in this acquittal has been actually incurred and reports required to be submitted are in accordance with the stated purpose of this grant.

Acquittal prepared by [Signature] [Date]

Laid before the Council at a meeting held on [Date]. Copy of minutes attached.

Authorised Person [Date]

DEPARTMENTAL USE ONLY

Grant amount correct? YES/NO
Expenditure conforms to purpose YES/NO
Minutes checked YES/NO

Balance of funds to be acquitted $0

Date next acquittal due

ACQUITTAL ACCEPTED YES/NO

Prepared by

Comments

Peter Thornton - Executive Officer, NT Grants Commission
DEPARTMENT OF
HOUSING, LOCAL GOVERNMENT AND
REGIONAL SERVICES

WEST ARNHEM SHIRE COUNCIL

2010-2011 ACQUITTAL OF CLOSING THE GAP GRANT

Department of Housing, Local Government & Regional Services

File number: 2010/07549

Purpose of Grant: To purchase furniture and equipment for meeting rooms at Gumbalinya, Milingili, Warruwi and Miriling

Date of Approval of Variation to Grant (if applicable) /201

INCOME AND EXPENDITURE ACQUITTAL FOR THE PERIOD ENDING 30 June 2011

Closing the Gap Grant

Other income

Total income

Expenditure (Specify accounts and attach copies of invoices or ledger entries)

Total Expenditure

Surplus/(Deficit)

\[NIL\]

We certify, in accordance with the conditions under which this grant was accepted, that the expenditure shown in this acquittal has been actually incurred and reports required to be submitted are in accordance with the stated purpose of this grant.

Acquittal prepared by

Laid before the Council at a meeting held on /201. Copy of minutes attached.

Authorised Person

DEPARTMENTAL USE ONLY

Grant amount correct? YES/NO

Expenditure conforms to purpose YES/NO

Minutes checked YES/NO

Balance of funds to be acquitted $ / / NO

Date next acquittal due

ACQUITTAL ACCEPTED YES/NO

Prepared by

Comments

Peter Thornton - Executive Officer, NT Grants Commission
2012-2013 ACQUITTAL OF CLOSING THE GAP GOVERNANCE GRANT

Department of Housing, Local Government & Regional Services

File number: 2011/4044

Purpose of Grant: To assist with strengthening governance capacity through the local boards.

Date of Approval of Variation to Grant (if applicable)  
/2011

INCOME AND EXPENDITURE ACQUITTAL FOR THE PERIOD ENDING 30 June 2012

Closing the Gap Grant

Other income

Total income

Expenditure (Specify accounts and attach copies of invoices or ledger entries)

An 'administration fee' is not to be apportioned to the grant for acquittal purposes.

Total Expenditure

Surplus/(Deficit)

We certify, in accordance with the conditions under which this grant was accepted, that the expenditure shown in this acquittal has been actually incurred and reports required to be submitted are in accordance with the stated purpose of this grant.

Acquittal prepared by

Laid before the Council at a meeting held on .../.../201... Copy of minutes attached.

Authorised Person

DEPARTMENTAL USE ONLY
Grant amount correct? YES/NO
Expenditure conforms to purpose YES/NO
Minutes checked YES/NO
Balance of funds to be acquitted $
Date next acquittal due / / 
ACQUITTAL ACCEPTED YES/NO
Prepared by

Peter Thornton – Manager Grants Program

Comments

/ /
West Arnhem Shire Council

2010-2011 ACQUITTAL OF CLOSING THE GAP GRANT

Department of Housing, Local Government & Regional Services  File number: 2010/07/649

Purpose of Grant: To purchase video conferencing facilities in Darwin, Warruwi and Milingimbi.

Date of Approval of Variation to Grant (if applicable)  /2011

INCOME AND EXPENDITURE ACQUITTAL FOR THE PERIOD ENDING 30 June 2012

Closing the Gap Grant

Other income

Total income

Expenditure (Specify accounts and attach copies of invoices or other supporting documentation)

Total Expenditure

Surplus/(Deficit)  $298,857

Certify, In accordance with the conditions under which this grant was accepted, the expenditure shown in this acquittal has been actually incurred and reports required to be submitted are in accordance with the stated purpose of this grant.

Acquittal prepared by  20/7/2011

Laid before the Council at a meeting held on /2011. Copy of minutes attached.

Prepared by

Comments

Peter Thornton  Manager Grants Program, Executive Officer NT Grants Commission

Page 84
West Arnhem Shire Council

2010-2011 ACQUITTAL OF SPECIAL PURPOSE GRANT

Department of Housing, Local Government & Regional Services

Purpose of Grant: For roof repairs at the Jabiru Child Care Centre

Date of Approval of Variation to Grant (if applicable) /201

INCOME AND EXPENDITURE ACQUITTAL FOR THE PERIOD ENDING 30 June 2011

Special Purpose Grant $ 53,560

Other income

Total income $53,560

Expenditure (Specify accounts and attach copies of invoices or ledger entries)

Total Expenditure $2,643.75

Surplus/(Deficit) $50,915.25

Certify, in accordance with the conditions under which this grant was accepted, that the expenditure shown in this acquittal has been actually incurred and reports required to be submitted are in accordance with the stated purpose of this grant.

Acquittal prepared by

Laid before the Council at a meeting held on /201. Copy of minutes attached.

Authorised Person

DEPARTMENTAL USE ONLY

Grant, amount correct? YES/NO
Expenditure conforms with purpose YES/NO
Minutes checked YES/NO

Balance of funds to be acquitted $ 0

Date next acquittal due / / ACQUITTAL ACCEPTED YES/NO

Prepared by

Comments

Prefer Thornton - Executive Officer, NT Grants Commission
DEPARTMENT OF
HOUSING, LOCAL GOVERNMENT AND
REGIONAL SERVICES

www.nt.gov.au

WEST ARNHEM SHIRE COUNCIL

2011-12 ACQUITTAL OF SPECIAL PURPOSE GRANT

File number: 2011/04044

Purpose of Grant: To engage a consultant/specialist to provide the council with financial expertise equivalent to that of a Chief Financial Controller or Director Finance

Date of Approval of Variation to Grant (if applicable) /201

INCOME AND EXPENDITURE ACQUITTAL FOR THE PERIOD ENDING 30 June 2012

Special Purpose Grant

$50,000

Other income

Total income

$50,000

Expenditure (Specify accounts and attach copies of invoices or ledger entries)

Total Expenditure

$50,000

Surplus/(Deficit) $NIL

We certify, in accordance with the conditions under which this grant was accepted, that the expenditure shown in this acquittal has been actually incurred and reports required to be submitted are in accordance with the stated purpose of this grant.

Acquittal prepared by

Laid before the Council at a meeting held on /201... Copy of minutes attached.

Authorised Person /201...

DEPARTMENTAL USE ONLY

Grant amount correct? YES/NO
Expenditure conforms with purpose YES/NO
Minutes checked YES/NO

Balance of funds to be acquitted $ Date next acquittal due / / ACQUITTAL ACCEPTED YES/NO

Prepared by

Comments

Peter Thornton - Manager Grants Program / /
DEPARTMENT OF
HOUSING, LOCAL GOVERNMENT AND
REGIONAL SERVICES

WEST ARNHEM SHIRE COUNCIL
2009 -10 ACQUITTAL OF SPECIAL PURPOSE GRANT

File number: 2009/03846

Purpose of Grant: To purchase a compactor garbage truck for the Jabiru community.

Date of Approval of Variation to Grant (if applicable) N/A

INCOME AND EXPENDITURE STATEMENT FOR THE PERIOD ENDING 30 June 2012

Special Purpose Grant

Other income

Total income

$95,000

Expenditure (Specify accounts and attach copies of invoices or ledger entries)

Total Expenditure

Surplus/(Deficit)

$95,000

We certify, in accordance with the conditions under which this grant was accepted, that the expenditure shown in this acquittal has been actually incurred and reports required to be submitted are in accordance with the stated purpose of this grant.

Statement prepared by /.......................... 07/12/2012

Laid before the Council at a meeting held on...../........./201.. Copy of minutes attached.

Authorized Person /.......................... 07/1........./201

DEPARTMENTAL USE ONLY

SFG. amount correct? YES/NO

Expenditure conforms with purpose YES/NO

Minutes checked YES/NO

Balance of funds to be acquitted $

Date next statement due / /

Prepared by

Comments

Local Government Business Support
West Arnhem Shire Council

2011-12 ACQUITTAL OF SPECIAL PURPOSE GRANT

Department of Housing, Local Government & Regional Services

File number: 2011/04044

Purpose of Grant: To purchase playground equipment for the Jabiru swimming pool.

Date of Approval of Variation to Grant (if applicable) /201__

INCOME AND EXPENDITURE ACQUITTAL FOR THE PERIOD ENDING 30 June 2012

Special Purpose Grant $144,905

Other income

Total income $144,905

Total Expenditure $27,762

Expenditure (Specify accounts and attach copies of invoices or ledger entries)

Surplus/(Deficit) $117,143

Certify, in accordance with the conditions under which this grant was accepted, that the expenditure shown in this acquittal has been actually incurred and reports required to be submitted are in accordance with the stated purpose of this grant.

Acquittal prepared by

Laid before the Council at a meeting held on ...../....../201.... Copy of minutes attached.

Authorised Person

DEPARTMENTAL USE ONLY

<table>
<thead>
<tr>
<th>SPG grant amount correct?</th>
<th>YES/NO</th>
</tr>
</thead>
<tbody>
<tr>
<td>Expenditure conforms to purpose</td>
<td>YES/NO</td>
</tr>
<tr>
<td>Minutes checked</td>
<td>YES/NO</td>
</tr>
</tbody>
</table>

Balance of funds to be acquitted $0

Date next acquittal due / / 

ACQUITTAL ACCEPTED YES/NO

Prepared by

Comments

Peter Thornton – Manager Grants Program
DEPARTMENT OF
LOCAL GOVERNMENT, HOUSING AND SPORT

WEST ARNHIM SHIRE COUNCIL

2007/2008 ACQUITTAL

Department of Local Government, Housing & Sport

File number:

Purpose of Grant: Establishment of separate commercial entities

Date of Approval of Variation to Grant (if applicable) 1/12/200

INCOME AND EXPENDITURE STATEMENT FOR THE PERIOD ENDING 30 June 2006-

2012

Special Purpose Grant

Other income

Total income

$50,000

Expenditure (Specify accounts and attach copies of invoices or ledger entries)

Total Expenditure

Surplus/(Deficit) $50,000

We certify, in accordance with the conditions under which this grant was accepted, that the expenditure shown in this acquittal has been actually incurred and reports required to be submitted are in accordance with the stated purpose of this grant.

Statement prepared by Munro 20/7/2002

Laid before the Council at a meeting held on 20/7/2002. Copy of minutes attached.

Authorised Person 20/7/2002

DEPARTMENTAL USE ONLY

SPG. amount correct? YES/NO

Expenditure conforms with purpose YES/NO

Minutes checked YES/NO

Balance of funds to be acquitted

Date next statement due / / 200

Prepared by

Comments

Regional Manager/Manager Local Government Finance / /
DEPARTMENT OF
HOUSING, LOCAL GOVERNMENT AND
REGIONAL SERVICES

WEST ARNHEM SHIRE COUNCIL

2009/2010 ACQUITTAL OF SPECIAL PURPOSE GRANT

Department of Housing, Local Government & Regional Services

Purpose of Grant: To purchase signage for the West Arnhem Shire.

Date of Approval of Variation to Grant (if applicable) / 2001

INCOME AND EXPENDITURE ACQUITTAL FOR THE PERIOD ENDING 30 June 2012

Special Purpose Grant $ 30,000

Other income

Total Income $ 30,000

Expenditure (Specify accounts and attach copies of invoices or ledger entries)

Total Expenditure

Surplus/(Deficit) $ 30,000

Certify, in accordance with the conditions under which this grant was accepted, that the expenditure shown in this acquittal has been actually incurred and reports required to be submitted are in accordance with the stated purpose of this grant.

Acquittal prepared by / 20/7/2012

Laid before the Council at a meeting held on / / 2012. Copy of minutes attached.

Departmental Use Only

Grant amount correct? YES/NO
Expenditure conforms with purpose YES/NO
Minutes checked YES/NO

Balance of funds to be acquitted $ 0

Date next acquittal due / /

ACQUITTAL ACCEPTED YES/NO

Prepared by

Comments

Peter Thornton - Executive Officer, NT Grants Commission / /
2010-11 ACQUITAL OF SPECIAL PURPOSE GRANT

Department of Housing, Local Government & Regional Services

File number: 2610/07648

Purpose of Grant: To upgrade the Jabiru council depot.

Date of Approval of Variation to Grant (if applicable) / 7/201

INCOME AND EXPENDITURE ACQUITAL FOR THE PERIOD ENDING 30 June 2012

Special Purpose Grant

Other Income

Total Income

Expended (Specify accounts and attach copies of invoices or ledger entries)

Total Expenditure

Surplus/Deficit

We certify, in accordance with the conditions under which this grant was accepted, that the expenditure shown in the acquittal has been actually incurred and reports/requisitions have been submitted and in accordance with the stated purposes of this grant.

Acquittal prepared by

Laid before the Council at a meeting held on .../.../201...

Copy of minutes attached.

Authorized Person

DEPARTMENTAL USE ONLY

Grant, amount correct? YES/NO

Expended conforms with purpose YES/NO

Minutes checked YES/NO

Balance of funds to be acquitted $

Date next acquittal due / / 

ACQUITAL ACCEPTED YES/NO

Prepared by

Comments

Peter Thomson – Manager Grants Program/Expenditure Officer, NT Grants Commission / /
WEST ARNHEM SHIRE COUNCIL

2011-12 ACQUITTAL OF NDRRA GRANT

Department of Housing, Local Government & Regional Services

File number: 2012/01883

Purpose of Grant: NDRRA – Topical Cyclone Grant – December 2011 – First Stage Payment

Date of Approval of Variation to Grant (if applicable) /201

INCOME AND EXPENDITURE ACQUITTAL FOR THE PERIOD ENDING 30 JUNE 2012

NDRRA grant $392,287.90

Other income

Total income $392,287.90

Expenditure (Specify accounts and attach copies of invoices or ledger entries)

An ‘administration fee’ is not to be apportioned to the grant for acquittal purposes.

All invoices to be annotated with the event description.

Total Expenditure

Surplus/(Deficit) $392,287.90

Certify, in accordance with the conditions under which this grant was accepted, that the expenditure shown in this acquittal has been actually incurred and reports required to be submitted are in accordance with the stated purpose of this grant.

Acquittal prepared by

Laid before the Council at a meeting held on /201

Copy of minutes attached.

Authorised Person /201

DEPARTMENTAL USE ONLY

Grant amount correct? YES/NO
Expenditure conforms to purpose YES/NO
Minutes checked YES/NO

Balance of funds to be acquitted

Date next acquittal due / / ACQUITTAL ACCEPTED YES/NO

Prepared by

Peter Thornton – Manager Grants Program

Comments / /
## 2011-12 ACQUITTL OF NDRRA GRANT

### Department of Housing, Local Government & Regional Services

**Purpose of Grant:** NDRRA – Topical Cyclone Grant

**Date of Approval of Variation to Grant (if applicable):** 

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**INCOME AND EXPENDITURE ACQUITTL FOR THE PERIOD ENDING 30 June 2012**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>NDRRA grant</td>
<td>$114,906</td>
</tr>
<tr>
<td>Other income</td>
<td></td>
</tr>
<tr>
<td>Total income</td>
<td>$114,906</td>
</tr>
<tr>
<td><strong>Expenditure</strong> (Specify accounts and attach copies of invoices or ledger entries.)</td>
<td></td>
</tr>
<tr>
<td>An <em>administration fee</em> <em>is not to be apportioned to the grant for acquittal purposes.</em></td>
<td></td>
</tr>
<tr>
<td>All invoices to be annotated with the event description.</td>
<td></td>
</tr>
<tr>
<td>Total Expenditure</td>
<td></td>
</tr>
<tr>
<td>Surplus/(Deficit)</td>
<td>$8,393.21</td>
</tr>
<tr>
<td></td>
<td>$106,512.79</td>
</tr>
</tbody>
</table>

---

**Certify, in accordance with the conditions under which this grant was accepted, that the expenditure shown in this acquittal has been actually incurred and reports required to be submitted are in accordance with the stated purpose of this grant.**

**Acquittal prepared by:**

**Laid before the Council at a meeting held on:**

---

**DEPARTMENTAL USE ONLY**

- Grant amount correct? **YES/NO**
- Expenditure conforms to purpose **YES/NO**
- Minutes checked **YES/NO**

**Balance of funds to be acquitted:**

---

**Date next acquittal due:**

---

**ACQUITTL ACCEPTED**

**Prepared by:**

**Comments:**

---

**Peter Thornton – Manager Grants Program**
WEST ARNHEM SHIRE COUNCIL

FOR THE MEETING 8 AUGUST 2012

EXCLUSION OF THE PUBLIC

The information is classed as confidential under Clause 9(c) of the Local Government (Administration) Regulations 2008.
WEST ARNHEM SHIRE COUNCIL

FOR THE MEETING 8 AUGUST 2012

RE-ADMITTANCE OF THE PUBLIC